

# Mahmoud Alshaer

Senior Accountant | Warehouse  
& Inventory Accounting |  
Financial Reporting

Riyadh, Saudi Arabia | +966 53 819 1196 | malshaer900@gmail.com

## EDUCATION

Al-Aqsa University — Gaza, Palestine  
Bachelor's Degree in Accounting (2014 - 2018)

## WORK EXPERIENCE

### Electrical Current Co. — Schneider Sub Agent

Senior Accountant — Warehouse & Electrical Equipment Division | December 2025 - Present | Riyadh, Saudi Arabia

- Managed financial operations for warehouse activities including materials receipt/dispatch and stock valuation.
- Monitored inventory accounting and ensured accurate cost allocation for Schneider products and components.
- Coordinated with warehouse and logistics teams to verify material movements, purchase orders, and goods receipts.
- Prepared supplier reconciliations and payment schedules; verified purchase invoices before posting.
- Supported project costing and prepared profitability analyses for electrical installations and client projects.
- Supervised monthly and annual closings, ensuring accurate journal entries, accruals, and provisions.
- Monitored local supply operations for Schneider products, including supplier coordination, shipment receipt, document verification, and warehouse accounting entry.
- Ensured compliance with ZATCA requirements (VAT, e-invoicing) and audit documentation readiness.

### Al-Oloom Alhaditha — Modern Medical Co.

Senior Accountant — Medical Supplies Company | December 2023 - November 2025 | Riyadh, Saudi Arabia

- Managed the full accounting cycle including Accounts Payable (AP), Accounts Receivable (AR), and payroll.
- Prepared annual financial statements and submitted them to the external audit office with full supporting documents.
- Monitored medical supplies costing, inventory adjustments, and supplier reconciliations.
- Supervised purchasing processes, including LPO processing, and matched invoices with GRNs and supplier statements.
- Coordinated with banks for LC issuance, payments, and bank reconciliations.
- Supported internal and external audits by preparing accurate schedules, reports, and required documentation.
- Implemented cost control procedures for medical consumables, materials, and equipment procurement.
- Managed importing from China (materials and equipment), including shipment follow-up, documentation, customs clearance, and warehouse receipt control.

## Al Qaisar Woods LLC

General Accountant | June 2021 - November 2023 | Sharjah, UAE

- Managed bank accounts, check schedules, and reconciliations.
- Prepared annual financial statements and tax returns.
- Maintained general ledger, contracts, and financial documentation.

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## Al Sharh Al-Kabir LLC

Accountant | April 2019 - June 2021 | Sharjah, UAE

- Prepared tax invoices, purchase reports, and cost analyses.
- Managed supplier communication and inventory follow-up.
- Supported cash flow tracking and daily accounting operations.

## SKILLS

- Financial Reporting & Analysis
- Inventory & Cost Accounting
- Budgeting & Forecasting
- Bank Reconciliation

- Accounts Payable / Receivable
- Taxation (VAT, WHT, Corporate Tax)
- ERP: Al-Amin, QuickBooks, Tally, Phoenix, Daftra
- Advanced Excel & PowerPoint

## LANGUAGES

Arabic: Native

English: Proficient