

MIR MUHAMMAD SHARIF (Civil Engineer/Structural Engineer 19 Years of experience)

Transferable Iqama and immediately available

Personal Details:

Current Address: **Tabuk KSA**

Iqama No. 2607495187

Saudi Driving License



Career Summary s Objective:

Experienced professional with 18 years of expertise in construction supervision, site inspections, earthworks, mass concrete operations, project management, safety oversight, Site Engineer and WATSAN operations. Skilled in site execution, team leadership, problem-solving and delivering high-quality, sustainable infrastructure projects on time and within budget. Proficient in coordinating with stakeholders, contractors, and regulatory bodies to streamline project execution. Committed to fostering safe work environments and driving continuous improvement across all project phases.

Professional Experience

Designation: Site Engineer

Organization: Batco Construction, Saudi Arabia

Projects Assigned: NEOM, Siki village Trojena

Duration: 2025-June - Continue

Roles and Responsibilities:

- Ensure compliance with design specifications, codes, and project standards by implementing and maintaining quality control procedures on-site.
- Interpret and review construction drawings and geotechnical reports to ensure accurate execution of slope stability measures and retaining wall designs.
- Supervise daily site activities including excavation, slope cutting, benching, and backfilling operations to ensure proper methodology and sequence of works.
- Monitor soil and ground conditions to identify potential risks such as erosion, slips, or settlement, and report them promptly to the project manager and design team.
- Oversee the installation of drainage systems, soil nails, ground anchors, geogrids, or other slope stabilization techniques to ensure proper execution.
- Check the quality of construction materials (e.g., concrete, reinforcement steel, geotextiles, aggregates, backfill) through inspections and laboratory/field testing.
- Coordinate with surveyors for setting out retaining walls, slope alignments, and verifying levels and dimensions during construction.
- Ensure strict adherence to health, safety, and environmental (HSE) standards on-site by enforcing safe excavation practices and slope protection measures.
- Maintain site records, daily progress reports, material test results, and inspection checklists for submission to the consultant/client.
- Liaise with consultants, geotechnical engineers, and project managers to resolve technical issues, discrepancies, or unforeseen site conditions.

- Manage workforce and subcontractors to achieve planned progress while ensuring quality workmanship and timely completion of slope and wall construction.
- Inspect and supervise concrete pouring, reinforcement placement, and formwork for retaining walls to ensure compliance with approved drawings and method statements.
- Implement erosion and sediment control measures (such as shotcrete, mulching, or retaining structures) to protect slopes and construction areas.
- Verify compaction levels and backfilling operations behind retaining walls and slopes to prevent future failures or settlement issues.

Designation: Site Engineer

Organization: SEPCO-CREC.9 Rasalkhair KSA

Projects Assigned: King Sulman International Complex for maritime Industries & Services

Duration: 2023-June – to 2025-June

Roles and Responsibilities:

- Execute construction activities as per the approved drawings, specifications and method statements on a daily basis.
- Supervise the execution of civil works for buildings and pipelines, ensuring alignment with approved drawings, specifications and project schedule.
- Interpret structural and architectural plans; manage site layout, excavation, concreting, masonry, finishing works, and pipeline installation.
- Conduct quality checks for materials and workmanship; ensure compliance with safety standards and resolve site-level technical issues promptly.
- Maintain daily progress reports, monitor material and labor usage, and coordinate with contractors, consultants, and suppliers for uninterrupted site activities.

Designation: Senior Site Engineer.

Organization: Oilexec, UAE

Projects Assigned: Shekh Zahid Housing society project Sharjah.

Duration: 2022-Aug - 2023-May

Roles and Responsibilities:

- Execute construction activities as per the approved drawings, specifications, and method statements on a daily basis.
- Supervise and direct site labor, subcontractors and machinery to ensure efficient work execution.
- Ensure work progress is in line with the construction schedule by actively pushing and monitoring site activities.
- Conduct regular inspections of work in progress to verify compliance with technical requirements and quality standards.
- Ensure proper implementation of safety measures at the worksite and participate in daily toolbox talks.
- Record daily site progress, manpower deployment, equipment usage and material consumption in site diaries.
- Raise material requisitions, monitor deliveries and confirm material availability before execution.
- Support survey and layout teams to ensure correct line, level, and alignment at each stage of construction.
- Mark up as-built conditions and update red-line drawings for final record submission.
- Ensure installation of temporary works, barricading, signage and access is maintained for safe site operations.
- Follow up on inspection requests and testing requirements, ensuring timely submission and closure.

- Implement corrective actions for NCRs and QA/QC comments raised during site inspections.
- Support concrete pouring activities, formwork inspections, steel fixing, and related structural or civil tasks as per project sequence.

Designation: Site Engineer.

Organization: NLGC (No Limitation General Contracting LLC, UAE)

Project Title: Al Hasa Building project Sharjah

Duration: January 2019 to June 2022

Roles and Responsibilities:

- Oversaw daily construction activities for roads, residential and industrial buildings. Ensure all construction works are executed according to structural, architectural and services drawings. Supervise and guide supervisors, and site labor teams.
- Plan daily, weekly and monthly site activities in line with the master schedule. Coordinate with project managers, consultants, architects, and subcontractors for smooth execution. Attend project review meetings and provide updates on progress, delays, and site issues.
- Monitored and ensure the quality of construction work, as per standards. Conduct inspections for concrete, steel, brickwork, plastering, waterproofing, finishing, etc. Maintain QA/QC records including material test reports, cube test results, and work inspection requests (WIRs).
- Interpreted and explain construction drawings, specifications, and method statements. Solve technical issues on-site in coordination with consultants and the design team.
- Enforced site safety protocols in line with HSE guidelines.
- Managed and monitored subcontractors to ensure timely completion of assigned tasks. Track labor deployment and ensure productivity levels. Resolve labor disputes or delays with coordination from HR/site management.
- Verify and record site measurements for billing and procurement purposes. Check and certify subcontractor bills and material delivery challans. Coordinate with QS/Contracts team for interim payment certifications.
- Maintained daily progress reports (DPR), labor reports, and material tracking logs. Prepare site progress presentations for weekly and monthly meetings. Document deviations from plans, change orders, and technical queries (RFIs).

Designation: Site Engineer.

Organization: Omis Contracting & Maintenance Company (LLC) Dubai

Project Title: Palm island Dubai project

Duration: Feb, 2017- Jun, 2018

Roles and Responsibilities:

- Oversaw the complete site execution of building projects as per design, schedule and quality standards.
- Executed and oversaw all site activities as per approved drawings, project specifications and construction schedules, ensuring adherence to quality and safety standards.
- Coordinated daily with consultants, architects, and project managers to resolve technical or execution-related issues.
- Monitored construction progress, identify delays, and implement corrective actions; ensure timely completion of work fronts while meeting design and workmanship standards.
- Interpreted structural, architectural, and MEP drawings for accurate site execution; review and approve shop drawings, method statements, and work procedures.
- Conducted site inspections, enforce IS codes and safety protocols, approve construction techniques and materials, and oversee testing and quality assurance activities.
- Managed subcontractors and labor productivity, verify work completion for billing, and ensure procurement aligns with site needs and construction sequence.
- Maintained daily progress records, delay analysis, inspection logs, and documentation; attend client/consultant inspections and meetings to report progress and address concerns.

Designation: Finishing Site Engineer.

Organization: Al Imam Building Contracting LLC, Sharjah, UAE

Duration: March 2013- January 2016

Roles and Responsibilities:

- Monitor day-to-day construction activities on-site. Ensure work is progressing as per the approved drawings and schedule. Coordinate with contractors, subcontractors, and laborers.
- Supervised daily site activities to ensure execution aligned with approved drawings, schedules, and specifications; coordinated with contractors, laborers, and subcontractors for smooth operations.
- Interpreted architectural and structural drawings for layout; marked reference points and levels, and ensured accurate implementation of works including masonry, plaster, painting, and finishes.
- Conducted material inspections and quality checks as per IS codes and BOQs; tested concrete, steel, bricks, and finishes; maintained quality control records and ensured compliance throughout execution.
- Tracked progress, material usage, and labor deployment; prepared daily work reports (DPRs), progress updates, and assisted in verifying contractor bills and measurements.
- Liaised with consultants, architects, and project managers for technical clarifications; attended site meetings, reported issues, and ensured protection of completed works until handover.

Designation: Water & Sanitation Officer

Organization: Oxfam (GB) Muzaffarabad

Pakistan. Duration: March 2006- January 2011

Roles and Responsibilities:

- Design, plan, and supervise water supply and sanitation infrastructure including pipelines, storage tanks, latrines, and wastewater systems.
- Planned, designed, and supervised WASH infrastructure including water pipelines, storage tanks, latrines, and wastewater systems, ensuring compliance with SPHERE, WHO, and national standards.
- Conducted field assessments and surveys to identify community WASH needs; coordinated with local authorities and integrated WASH components into broader health and development programs.
- Prepared technical documents such as BOQs, drawings, specifications, and tender packages; monitored construction to ensure adherence to design, timelines, and quality requirements.
- Led capacity-building sessions for local staff and communities on hygiene practices and system maintenance; managed O&M of water systems including chlorination, pumping, and repairs; submitted regular technical reports and updates to stakeholders.

Education

Diploma of Associate Engineer (DAE CIVIL) from Punjab Board of Technical Education, Pakistan

January 2004

Courses Trainings:

- 03 Month Computer Diploma of Microsoft Office (Power Point, Excel, Word).
- 06 Month English Language Diploma from Air University Islamabad
- Water Quality Test from Oxfam International
- GPS Survey from Oxfam International
- WaterCAD
- First Aid & Firefighting Course from STC Islamabad

Languages:

- English fluent in all forms
- Arabic fluent in all forms

