



MOHAMMED ELNEMR

Maintenance Manager

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PROFESSIONAL SUMMARY

Experienced Maintenance Manager skilled in facilities maintenance, preventive maintenance planning, and team leadership. Proven ability to optimize production processes and manage high-value projects with a focus on safety and efficiency. Seeking to leverage expertise in maintenance management to drive operational success in a dynamic team environment. Maintenance manager with expertise in facilities and electrical systems maintenance, coupled with a strong background in preventive maintenance and inventory monitoring. Skilled in team leadership and maintenance planning to optimize operational efficiency and reduce downtime. Committed to driving innovation and continuous improvement to enhance facility reliability and performance.

WORK EXPERIENCE

Nov 2023 – Feb 2026

Maintenance Manager

BEC Arabia - Riyadh

- Safety focused
- Materials requisition
- Employee performance assessment
- Preventive and reparative maintenance
- Task delegation
- Team management
- Preventive maintenance
- Inventory replenishment
- Just In Time stock control
- Employee scheduling
- Employee management
- High-value project management
- Deadline management
- Manufacturing strategies
- Material storage systems
- Waste elimination techniques
- Quality analysis
- Work measurement programmes
- Delegated tasks to carefully selected employees in alignment with resource management goals.
- Managed efficient teams of up to 50 employees.
- Procured information from various vendors to ensure cost-effective purchasing.
- Streamlined emergency repair protocols to reduce equipment downtime, significantly improving operational throughput and minimizing production delays.

Jan 2003 – Dec 2011

Workshop Supervisor

Olayan Group - Jeddah, Mecca Region

- Supervised daily operations, including employee performance, preventive maintenance and safety.
- Maintained daily facility operations, including Batch Plants, Ice Plants, C/P and T/ Mixers.
- Provided guidance to management regarding project bids for onsite improvements.
- Contributed to the development, implementation and execution of maintenance programs.
- Established and documented protocols for preventive maintenance procedures.

- Created and implemented a maintenance programme to manage operational efficiencies and reduce downtime.
- Planned employee incentive programs to increase performance.
- Liaised with stakeholders to progress projects and meet production goals.
- Identified manufacturing issues quickly to minimise lost time and resources.
- Achieved quality and safety compliance through rigorous manufacturing monitoring.
- Coordinated labourers and suppliers to meet strict construction deadlines.
- Implemented improved training programs for maintenance employees.
- Monitored priorities and liaised between maintenance team and management.
- Established robust programmes of work to meet production targets.
- Optimised production processes to maximise return on investment.
- Supported project managers in onboarding high-performing construction and delivery teams.
- Facilities maintenance
- Monitored evolving construction and production technologies for continued capability advancement.
- Created detailed technical drawings outlining key engineering specifications.
- Led daily briefings to update previous day's workshop performance, highlighting problems encountered, potential solutions and action to prevent reoccurrence.
- Planned and conducted routine service and maintenance of all plant machinery.
- Ensured servicing and maintenance was performed to health and safety standards and met budgetary requirements.
- Managed and developed team of 20 employees in workshop environment.
- Drove team engagement by providing workshop team with relevant tools, product knowledge and development opportunities.

Jan 2012 – Sep 2024

Maintenance Manager

Alkifah Holding Company - Jeddah

- Acted as first point of contact for complex customer and engineer issues.
- Expertly managed labour overtime to meet budgetary goals.
- Conducted occasional site visits to key customers to perform inspections.
- Optimised workflow by strategically allocating tasks to maximise high quality and timely output.
- Managed MOT testing of 15 vehicles, exceeding workshop target by 100%.
- Guaranteed 24/7 service cover, responding to emergency callouts overnight and on weekends as needed.
- Evaluated team and shop activities to uncover issues and develop improvement plans.
- Ordered spare parts and negotiated prices to meet customer demand.
- Reviewed job cards and technical drawings to efficiently allocate team resources.
- Budgeted payroll and stock ordering to maintain stable cashflow.
- Revamped policies and procedures to meet changing needs, as well as improve operational performance, quality and efficiency of workshop.
- Oversaw staff leave planning, guaranteeing consistent level of resources throughout the year.
- Exhibited strong organizational skills in overseeing the scheduling of repairs, inspections, and other related tasks.
- Managed inventory levels effectively, reducing costs by utilizing stock efficiently.
- Scheduled and managed preventive and predictive maintenance in accordance with equipment and systems requirements.

EDUCATION

Bachelor of Engineering in Mechanical Engineering

SKILLS

Inventory monitoring	Advanced	Team leadership	
Maintenance planning	Advanced	Preventive Maintenance	Advanced
Facilities maintenance	Advanced	Electrical systems	Intermediate

LANGUAGES

English	Advanced	Native language	Advanced
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