

# **Umair Irfan** (SAFETY OFFICER)

Bachelor of Science (BS), NEBOSH, OSHA, IOSH

+966-575139607 [Umairgcg@gmail.com](mailto:Umairgcg@gmail.com)

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## **Professional Summary**

With extensive experience in the **Safety Officer** with construction companies, to contribute successfully towards the growth of the organization, utilizing personal skills, dedication towards the work & implementing innovative techniques, thereby also ensuring personal growth. I have over **5 years of Working experienced** in the field of construction activities, ensuring compliance with safety standards.

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## **Education & Certification**

- **NEBOSH IGC.**
  - **IOSH MS Certificate.**
  - **OSHA General Industry Certificate.**
  - **Health & Safety induction**
  - **Slip, Trip & Falls**
  - **Fire Safety Induction**
  - **Working at Height Safety Induction**
  - **Bachelor of Science (University of The Punjab)**
  - **Diploma in Computer Application.**
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## **Duties and responsibilities**

- ❖ Ensure Risk Assessment/Job Hazard Analysis is completed and control measures are in place before activities.
- ❖ Administer HSE training, safety audits, and manage the use of PPE on-site.
- ❖ Investigate accidents, implement safety measures, and monitor workforce performance.
- ❖ Keep flammable materials away from ignition sources and enforce no-smoking rules.
- ❖ Investigate accidents, implement safety measures, and monitor workforce performance.
- ❖ Take safety precautions before starting any job.
- ❖ Perform regular safety inspections and audits to identify hazards and ensure compliance.
- ❖ Monitor and ensure compliance with local, state, and federal health and safety regulations.
- ❖ Stay updated on new safety regulations and industry best practices.

- ❖ Make sure the basic welfare facilities at workplace like; Basic first Aider, Rest Area, cold water, toilet, full PPE, emergency numbers with all work force, and emergency evacuation procedure etc.
- ❖ Carryout daily inspections of assigned areas, monitor site conditions, work practices and safety compliance. Ensure that unsafe work condition practices are corrected by supervisor.
- ❖ Conducting HSE induction and other in house HSE training for the employees.
- ❖ Conducting periodic toolbox meetings, periodic inspection of equipment's and tools used in daily activities.
- ❖ Conduct or coordinate worker training in topics such as safety laws and regulations, hazardous condition monitoring, and use of safety equipment as Harness, goggles, other PPEs etc.
- ❖ Preparing Near Miss Reports, making daily observation reports regarding the work activities of the site. & reporting accident investigation findings Investigate to minimize.
- ❖ Ensure proper housekeeping, access control, barricading, and lifting safety across all work zones.

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## **Experiences**

**Five years' extensive experience in ASIA particularly with the following Projects**

- **Safety Officer (March 2025 to Jan 2026)**

**Company: PAKWORLD INDUSTRY**  
**Projects: TEXTILE MANUFACTURING PLANT**

- **Safety Officer (June 2022 to February 2025)**

**Company: BLUE STITCH (PVT). LIMITED**  
**Projects: TEXTILE MANUFACTURING PLANT**

## **Skills**

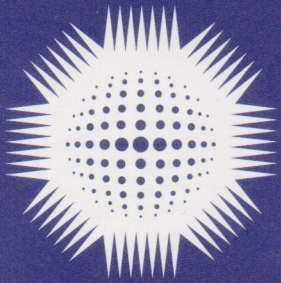
- MS Excel
- MS Word
- Outlook
- ERP/Oracle
- First Aid
- Driving
- Safely work management

## **PERSONAL DATA**

IQAMA STATUS:	<b>Valid</b>
LANGUAGES KNOWN:	<b>ENGLISH, URDU</b>
RELIGION:	<b>ISLAM</b>
NATIONALITY:	<b>PAKISTANI</b>

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***Thank you for giving me your precious time.***



nebosh

# NEBOSH International General Certificate in Occupational Health and Safety

This is to certify that

**Umair Irfan**

was awarded this qualification on

**06 November 2024**

Rob Hull  
Chair

Dee Arp  
Accountable Officer

SQA Ref: R630 04



**The National Examination Board in  
Occupational Safety and Health**  
Registered in England & Wales No. 2698100  
A Charitable Company Charity No. 1010444



This is a certificate awarded to

**Umair Irfan**

on successfully completing

**Managing Safely**

a course approved and validated by the

**Institution of Occupational Safety and Health**

in association with

**Cardiff School of Certified Professionals (CSCP)**

*Approved Centre: 3331*

Signed on behalf of IOSH

*Vanessa Hamood-Williams*

Chief Executive

Course Organiser





**OSHAcademy™**  
Occupational Safety & Health Training



*Certificate of Completion  
Professional Development Program*

*This is to certify that*

**UMAIR IRFAN**

*Has demonstrated academic excellence with distinction by completing all academic requirements in this 30-hour OSHAcademy Professional Development Certificate Program presented by OSHAcademy Authorized Training Provider (ATP), Cardiff School of Certified Professionals. This achievement demonstrates commitment and professionalism in the field of Occupational Safety and Health.*

*Steven J. Geigle*  
Steven J. Geigle, MA, CSET, CSHM-E  
Director, Instructor  
OSHAcademy Safety and Health Training

Certificates can be validated through the  
OSHAcademy website.  
Validation Code: 219852-184-352-f43aa  
[www.oshacademy-atp.com/verify](http://www.oshacademy-atp.com/verify)

Validate Certificate



219852-184

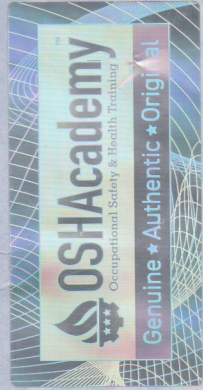
Student #

09-01-2023

Issue Date

*Asif Jehmood*

Asif Jehmood  
Training Director  
Cardiff School of Certified Professionals  
Pakistan  
ATP #: 184



The content of this training conforms with U.S Department of Labor (OSHA) training standards and ANSI Z490.1, Criteria for Accepted Practices in Safety, Health and Environmental Training.

رجسٹریشن نمبر

Registration Number

2016-ggg-50

رول نمبر

Roll Number

016342

# University of the Punjab



جامعہ پنجاب

This university hereby confers upon

**Ainair Jrfan**

son of **Ahuyannab Jrfan**

of the **Government College, Gujranwala**

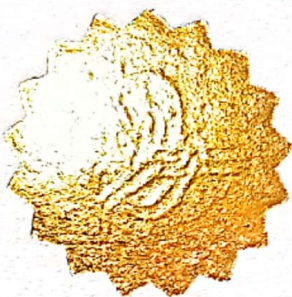
the degree of

**B.S Mathematics**

together with all the rights, privileges and honours belonging to this degree.

Session **2016-2020**

C.G.P.A **2.58**



محمد بلبع الحسن

Chancellor

چانسلر

Lahore : Pakistan

23 JUN 2022

Controller of Examinations

کنٹرولر امتحانات

بی۔ ایس میتھمیٹکس

کی سند عطا کرتی ہے مع تمام حقوق، امتیازات اور اعزازات جو اس سند کے ساتھ وابستہ ہیں۔

۲۰۲۰-۲۰۱۶

دورانیہ

سی۔ جی۔ بی۔ اے ۲.۵۸

کو

یہ جامعہ

عمیر عرفان

بن محمد عرفان

از گورنمنٹ کالج۔ گوجرانوالہ

لاہور: پاکستان

002050 33

BH 058867

**TO WHOM IT MAY CONCERN**

This is to certify that **Mr. Umair Irfan S/O Muhammad Irfan** holder of CNIC# **34601-2643745-7** joined our company on **15 June 2022** as a **HSE Officer** in our **HSE** department. He worked very hard and left the organization on **13 February 2025**.

During the course of his employment, Mr. Umair Irfan proved himself to be an able and hardworking employee.

We wish him the best of luck in his future endeavors.

Regards,

*Waseem*  


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**Human Resource**  
**hr@bluestitchco.com**



**TO WHOM IT MAY CONCERN**

This is to certify that **Mr. Umair Irfan S/O Muhammad Irfan**, having CNIC No. **34601-2643745-7** has been employed with Pak World Industry in the **HSE Department** as **Safety Officer** from **March 2025** to the present.

Throughout his employment, Mr. Umair has demonstrated exceptional skills and professionalism in his role. His dedication, hard work, and diligence in carrying out his responsibilities have made a significant positive impact on our HSE department. We have found him to be highly competent and dependable with excellent problem-solving abilities and a proactive approach to his work.

We appreciate his valuable contributions to the company and wish him all the best in his future endeavors. We are confident that he will continue to excel in his career.



**Best Regards,**  
**Human Resources Department**  
Pak World Industry



# CERTIFICATE

## FOR SUCCESSFULLY COMPLETING

### Health and Safety Induction

PRESENTED TO

Umair Irfan

**DALE ALLEN**

FOUNDER OF THE KNIGHTS OF SAFETY

**ROY ROGERS, CFIOSH**

COURSE PROVIDER

Issued: 2025-09-05

Expires: 2026-09-05

Certi cate ID: peqz7xqhh7





# CERTIFICATE

## FOR SUCCESSFULLY COMPLETING

### Fire Safety Induction

PRESENTED TO

Umair Irfan

**DALE ALLEN**

FOUNDER OF THE KNIGHTS OF SAFETY

**ROY ROGERS, CFIOSH**

COURSE PROVIDER

Issued: 2025-09-08

Expires: 2026-09-08

Certificate ID: rbtktidcoas





# CERTIFICATE

## FOR SUCCESSFULLY COMPLETING

Personal Protective Equipment (PPE)

PRESENTED TO

Umair Irfan

**DALE ALLEN**

FOUNDER OF THE KNIGHTS OF SAFETY

**ROY ROGERS, CFIOSH**

COURSE PROVIDER

Issued: 2025-09-04

Expires: 2026-09-04

Certificate ID: mubsoy0emnd





# CERTIFICATE

## FOR SUCCESSFULLY COMPLETING

Working at Height Safety Induction

PRESENTED TO

Umair Irfan

**DALE ALLEN**

FOUNDER OF THE KNIGHTS OF SAFETY

**ROY ROGERS, CFIOSH**

COURSE PROVIDER

Issued: 2025-09-08

Expires: 2026-09-08

Certi cate ID: a8hvh2e0kq





# CERTIFICATE

## FOR SUCCESSFULLY COMPLETING

Slips, Trips and Falls Awareness Course

PRESENTED TO

Umair Irfan

**DALE ALLEN**

FOUNDER OF THE KNIGHTS OF SAFETY

**ROY ROGERS, CFIOSH**

COURSE PROVIDER

Issued: 2025-09-08

Certificate ID: 8phvz7ajv4

