

# Murtaza Mehboob

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**ABOUT ME**      **Father Name:** Mehboob Khan      **Iqama:** Transferable  
**Passport:** AZ0139573      **Nationality:** Pakistan

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**OBJECTIVE**

Highly driven professional with experience in monitoring safety systems and adhering to stipulated industry, health, and safety regulations during the execution of complex construction operations. Adept at developing environmental and engineering standards, Project lifecycle management, risk and hazard identification, and safety policy Implementation. Proactive specialist with the ability to formulate innovative strategies that drive process improvement operations. Skilled in producing detailed manuals crafted to optimize adherence to health, safety, and environmental regulations. Coordinate and communicate with off-site personnel to enhance the delivery of project Objectives and goals.

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**EXPERIENCE**

**TAJ DHABI (MOTORSPORTHOTEL QIDDIYA)**      **Jan 2025**

Position: Safety Officer (As Supervision)  
Consulting: SSH  
Clint: Qiddiya City

**MBL (CEER Automotive Project)**      **Joining July 2025**  
**King Abdullah Economic City**

Position: HSSE Officer (As Supervision)      PMSC: Ghafari  
Clint: Ceer National Automotive Company

**MBL (P6- ABHA SEVEN ENTERTAINMENT COMPLEX)**      **Joining DEC 2023**

Position: HSSE Supervisor (Approved by SEVEN)

Clint: SEVEN      PMC: Khatib & alami      Designer: DAR Engineering

**ABV ROCK GROUP (A)**      **March 2021 NOV 2023**

Position: Safety Supervisor / Safety Officer      Project: SBH SO3, SO2, MOI Housing ABHA  
Clint: MOI

**EL - Seif Engineering & Contracting Company**      **Feb 2015 Oct 2017**  
(King Abdullah Bin Abdulaziz Project KAP2 Riyadh)  
**Position:** Safety O officer  
**Client :** MOI

**HABIB Rafiq (Pvt.) Limited**      **2018-2020**  
Location Jail Road, Lahore  
**Position:** Safety Officer  
**Client:** Sky Residence (Pvt.) Ltd.

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## ROLES AND RESPONSIBILITIES

- Provide support to the Project and Operation team in all aspects of safety, occupational health, safety, and environmental issues.
- Supervising and Leading a group of HSE personnel along with subcontractors, while ensuring their training and development to maintain the high HSE standards.
- Collaborating with the construction team to integrate HSE practices in project planning, execution, and monitoring.
- Review/Update all main HSE documents: Safety Plan, Emergency response plan, chemical management plan etc continually maintain an appropriate level of awareness, knowledge, and preparedness across the organization and coordinate training programs for employees constantly
- Interacting with subcontractors and clients in meeting the site HSE Requirements.
- Promoting a positive safety culture among project sub-contractors, emphasizing safe work practices.
- Ensuring that the subcontractors comply with HSE regulations.
- Performing site inspections and internal audits to identify noncompliance issues and areas for improvement.
- Ensuring prevention and reduction of injuries to maintain a safe working environment.
- Establishing and monitoring subcontractors' key HSE performance indicators (KPI) to track the effectiveness of HSE programs and initiatives.
- Conducting training for the construction team for safe systems of work/Risk management system/tracking and responding to emergencies.
- Preparing and delivering HSE reports to the senior management, providing insights and recommendations to prove HSE performance.
- Prepared reports and reviews to enable company safety monitoring.
- Conducted incident investigations to assess contributing factors and alleviate future risk.
- Monitored operations and reported on underperforming areas to address improvement options.
- Implemented company health and safety practices in line with regulatory agency requirements.
- Reported machinery defects or safety hazards to management for action planning and remediation.
- Reduced potential safety hazards through expert planning and coordination of situation-specific regulations.
- Monitored and enforced quality standards and reported issues using non-conformance reporting (NCR) procedures.
- Led and reported mock drills, monitoring evacuation time to verify alignment with national targets.
- Devised appropriate risk management plans, setting clear objectives to improve staff welfare and regulation compliance.
- Monitor all site activities to ensure adherence to HSE policies, standards, and legal requirements.
- Conduct Risk Assessments Identify potential hazards and implement suitable control measures.
- Carry out regular inspections to detect unsafe conditions or practices.
- Incident Investigation & Reporting. Investigate accidents, near misses, and prepare detailed reports with corrective actions.
- Conduct Toolbox Talks & Safety Trainings – Educate workers on safe work practices and emergency procedures.
- Monitor Permit-to-Work (PTW) System .Ensure all high-risk activities are performed under valid permits.
- Ensure workers wear appropriate personal protective equipment at all times
- Participate in emergency drills and ensure readiness for fire or evacuation scenarios to enhance the Emergency Preparedness.
- Environmental Protection-Supervise waste management, pollution prevention, and spill control activities.
- Lead by example to encourage safe behavior and continuous improvement in safety performance.
- Provide support for the project operation team in all aspects of safety, occupational health, and environmental issues.
- Worked closely with the HSE manager, ensuring all projects are compliant and regular HSE audits are undertaken.
- Planning safe working practices and making necessary changes.
- Keeping up to date and ensuring compliance with current health and safety legislation.
- Ensuring that equipment is installed correctly/safely. Writing internal health and safety policies/strategies
- Drawing-up safe operational procedures. Making regular site inspections
- Providing health and safety training courses for employees and managers.
- Investigating/recording incidents, accidents, complaints and cases of ill health.
- Undertaking risk assessments. Identifying potential hazards.

## EDUCATION

### Health & safety environment Othm Qualifications

Othm level 6 Certificate in Occupational Health & Safety

### Nebosh IGC

International General Certificate in Occupational Health & Safety

### IOSH

Intuition of Occupational Health & Safety

### OSHA

30 Hours Certificate industry Safety & Health Environment

### Health & Safety Environment

**3 Years Diploma**

Engineering

## OTHER EDUCATION

### B.sc

University of the Poonch

### *Intermediate*

*Mirpur Board AJK Pakistan*

### *Matric*

*Mirpur Board AJK Pakistan*

## SKILLS EDUCATION

*Civil Surveyor One year Diploma*

*Quantity Surveyor One Year Diploma*

*Auto Cad 2D +3D 6 Mouth Diploma*

*Industry Electret ion One year Diploma*

## OTHER SKILLS

*Operating Design Corel Draw & Photo Shop,*

*Application : Specific Company Software MS Word , MS Excel , MS power Point*

## CAREER PROFILE/SKILLS

Assessing current state of existing safety programs and identifying methods of improvement.

Give presentations about current safety, health and environmental hazards to educate others about avoiding it.

Developing and using Job safety analysis, Risk Assessment, Site Inspections etc. to control hazards & risks.

Good analytical skills and ability to think critically to analyze data and compile into material and reports.

Ability to develop, Implement and monitor safe system and procedures of work...

People oriented, highly motivated, Credible, Understandable, self-confidence, able to work under pressure. Excellent command in English, Urdu languages in both written, Very proficient in computer literacy (Email, internet browsing).

## TRAINING

Job Safety Analysis  
Risk Assessment Analysis  
Confined Space Rescue  
Fire Warden  
Emergence Response  
Permit to Work  
Basic First Aid  
Safe Lifting & Rigging