

# EHAB MAHMOUD ELBELTAGY

## CIVIL ENGINEER – SITE MANAGER

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## PROFESSIONAL SUMMARY

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Civil Engineer and Site Manager with over 8 years of hands-on experience in managing and executing construction projects, including supervision of finishing works and infrastructure development, with full adherence to technical specifications and quality standards. Proven ability to lead multidisciplinary teams, organize project schedules, and control costs and budgets to achieve maximum efficiency. Proficient in engineering design and analysis software, with strong expertise in resolving site issues and making strategic decisions to ensure timely project delivery. Seeking to join a professional work environment where I can leverage my practical and academic expertise to enhance project success and contribute to continuous organizational development.

## WORK EXPERIENCE

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### Civil Engineer – Site Manager

**Al-Rawaf Bin Salman Al-Rawaf Contracting Company | September 2025 – April 2026**

#### Projects:

- Dar Taiba Project – Al Madinah (Al-Ahn District) | Construction of 17 residential buildings
- General Developer: National Housing Company (NHC) | Developer: Dar Al Tatweer Real Estate
- Main Contractor: Rawaf Company | Owner: Ministry of Municipalities and Housing
- Consultant: Al-Jarbou Engineering Consultancy Office

#### Key Responsibilities:

- Supervised construction and finishing works, and approved drawings, BOQs, and materials.
- Monitored project progress ensuring compliance with schedules and technical standards.
- Attended meetings with owners and contractors to ensure efficient workflow.
- Prepared periodic reports to track performance and ensure quality execution.
- Coordinated and motivated multidisciplinary teams to achieve high efficiency and productivity.
- Performed selected technical office tasks including quantity surveying, pricing, and invoices.

### Civil Engineer – Site Manager (Freelance)

**Tanta City, Al Gharbia | October 2024 – September 2025**

#### Projects:

- Full finishing of residential units from initial design to final delivery

#### Key Responsibilities:

- Fully supervised residential finishing works ensuring compliance with specifications and timelines.
- Coordinated teams to achieve high levels of quality and productivity.
- Resolved site issues and made decisions to ensure smooth project execution.
- Monitored procurement and approved materials to maintain quality standards.
- Prepared and submitted daily and weekly reports on progress and potential risks.

### Civil Engineer – Site Manager

**IEC for Medical Systems / Varin | October 2022 – October 2024**

#### Projects:

- Upgrade and finishing works of Radiotherapy Unit – Oncology & Nuclear Medicine Building, Mansoura University Hospital
- Life Ray Center (formerly New Life Radiotherapy Center), Mansoura

#### Key Responsibilities:

- Executed full technical and professional site activities and approved drawings and materials.
- Submitted weekly and monthly reports to the PMO and implemented project management plans.
- Attended meetings with stakeholders including owners, contractors, and other parties.
- Approved contractor financial claims and submitted them to the PMO.
- Led and managed large engineering projects ensuring adherence to timelines and budgets.

- Developed risk management strategies and optimized resource utilization.
- Coordinated and motivated teams to achieve high efficiency and quality.
- Analyzed technical and financial performance and proposed innovative solutions to improve outcomes

### **Civil Engineer | Execution & Supervision**

**Al Haram General Contracting & Commercial Agencies Company | August 2020 – August 2022**

#### **Projects:**

- Officers Housing Project – New Administrative Capital

#### **Key Responsibilities:**

- Directly managed and supervised major construction projects ensuring compliance with engineering regulations.
- Redesigned and modified engineering plans to improve workflow and reduce costs without compromising quality.
- Implemented quality improvement strategies, reducing errors and enhancing site safety.
- Resolved site issues promptly and coordinated with all stakeholders for smooth progress.
- Monitored project financial performance and controlled costs to ensure budget compliance.

### **Civil Engineer | Site Engineer**

**Sofana Tourism Development Company | July 2018 – July 2020**

#### **Projects:**

- Construction of sewage networks, supply lines, irrigation systems, and landscaping at Diamond Resort Island Beach – Ras Sedr

#### **Key Responsibilities:**

- Supervised execution of integrated infrastructure works for tourism facilities.
- Monitored progress and evaluated performance to identify improvements and accelerate execution.
- Coordinated between architectural and engineering teams to ensure technical compliance.
- Ensured quality and safety compliance on-site.
- Prepared daily and weekly reports documenting progress and performance observations.

## **EDUCATION**

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**Bachelor's Degree in Civil Engineering – Structural Division | 2016**

**Higher Institute of Engineering & Technology, Kafr El-Sheikh (HIET-KFS)**

- Grade: Very Good

**Graduation Project: Properties and Testing of Materials – Quality Control of Concrete Structures**

- Project Grade: (Excellent)

## **TRAINING & CERTIFICATIONS**

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- Proficient in AutoCAD (Engineering Drawing Software)
- Microsoft Office Suite (Word, Excel, PowerPoint, Outlook, Access)
- Surveying Course (Leveling Instrument & Applications)
- 50 Training Hours – Training Center of the Saudi Council of Engineers

## **KEY SKILLS**

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### **Professional Skills**

- Construction Project Management & Execution
- Schedule and Budget Compliance
- Team Supervision & Task Coordination
- Monitoring Work Progress According to Specifications
- Quality Control & Material/Drawing Approval
- Technical & Financial Reporting and Performance Analysis

### **Technical Skills**

- Structural Analysis & Design using advanced engineering software
- AutoCAD 20
- Microsoft Office Suite (Word, Excel, PowerPoint, Outlook, Access)
- OSHA Safety Standards & Engineering Compliance
- Project Cost Control, Budgeting & Risk Analysis
- Materials & Equipment Monitoring and Compliance Verification

**Soft Skills**

- Effective Communication with Teams, Clients, and Contractors
- Problem-Solving & Decision-Making
- Ability to Work Under Pressure
- Team Motivation & Leadership
- Strategic Thinking & Planning

**LANGUAGES**

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- Arabic: Native
- English: Very Good
- French: Good

**PERSONAL INFORMATION**

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- Date of Birth: 2 March 1993
- Marital Status: Married
- Nationality: Egyptian
- Residency: Valid – Transferable Iqama