

Mohammed Alhejaili

Engineering Control • QA/QC • Infrastructure Supervision • Project Coordination • OHS Compliance

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Professional Summary

PMP-certified Engineering Specialist with 10+ years of experience in infrastructure supervision, QA/QC, project coordination, and OHS compliance. Skilled in managing site operations, contractor performance, risk reporting, and technical documentation. Proven ability to improve execution quality, ensure compliance, and support project delivery within time and operational constraints.

EDUCATION

Diploma in Architectural Engineering Taibah University, Madinah — 2018

WORK EXPERIENCE

Engineering Control Specialist | 2024 - Present

Elm Company

- Supervise infrastructure projects, ensuring strict adherence to technical regulations and standards.
- Analyze engineering data to provide data-driven recommendations for performance optimization.
- Monitor Occupational Health and Safety (OHS) practices and conduct risk assessment reporting.

Quality Inspector | 2023

NWC | AAWConsulting Engineers

- Supervised 100+ water and sewage connection projects across Madinah, ensuring compliance with technical, safety, and handover standards.
- Managed site inspections and formalized work handover procedures between parties. Enforced contractor compliance with safety protocols and ensured high-quality daily output.

Meters Reader | 2022 - 2023

NWC | Masaad AlMutery Contracting

- Utilized GIS systems to record and monitor customer water meter data accurately.
- Identified technical faults and resolved billing inquiries to improve customer satisfaction.

Assistant Project Manager | 2021 - 2022

Marfana Company

- Coordinated project tasks to ensure delivery within defined deadlines and budget constraints.
- Supervised construction activities and prepared detailed daily progress reports.

Maintenance Manager | 2018 - 2021

Marfana Company

- Directed on-site maintenance works during execution to ensure compliance with quality standards.
- Managed the handover and formal acceptance procedures for completed projects.
- Developed comprehensive daily and weekly reports for completed and forecasted maintenance tasks.

Assistant Maintenance Engineer | 2017 - 2018

Marfana Company

- Provided technical supervision during the execution phase of maintenance and construction projects.
- Facilitated work acceptance processes to ensure alignment with client specifications.
- Prepared systematic daily logs and technical documentation for ongoing operations.

Government Relations Officer | 2013 - 2015

AlKhodari & Sons Company

- Represented the company during visits to government departments, ministries, and regulatory authorities.
- Managed the delivery and processing of corporate transactions with relevant official entities.
- Followed up on the completion of administrative procedures with both public and private sectors.
- Oversaw the timely renewal of all corporate licenses, documents, and official permits.

CERTIFICATIONS & TRAINING

- Project Management Professional (PMP) | Project Management Institute (PMI) No: 4291494.
- Leadership and Team Management | Technical and Vocational Training Corporation.
- Occupational Health and Safety | National Water Company.

SKILLS

Core Skills

- Project Coordination
- Infrastructure Supervision
- QA/QC Compliance
- OHS Monitoring
- Risk Assessment

Technical Skills

- GIS
- AutoCAD
- Engineering Data Analysis
- Technical Reporting

Soft Skills

- Team Leadership
- Problem Solving
- Decision Making
- Stakeholder Communication