

Mohammed Ibrahim Khater Mohammed

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Professional Summary

Senior Accountant with over 20 years of progressive experience in financial accounting, reporting, and internal control within construction, contracting, industrial, and project-based environments. Extensive expertise in managing the full accounting cycle and preparing financial statements in compliance with accounting standards and regulatory requirements. Specialized in project accounting, revenue recognition using the Percentage of Completion method, retention accounting, and project cost control. Hands-on experience in preparing and filing VAT returns in accordance with Zakat, Tax and Customs Authority (ZATCA) regulations and supporting Zakat computation. Proven ability to enhance cash flow efficiency, strengthen internal controls, and provide accurate financial analysis to support executive decision-making.

Professional Experience

Senior Accountant - Matrix Construction LLC -UAE (Oil & Gas Construction) | Dec 2018 – Jun 2026

- Managed general ledger accounts, journal entries, accruals, and reconciliations.
- Performed monthly and annual closing processes and prepared financial statements (Income Statement, Balance Sheet, Cash Flow Statement).
- Tracked project costs including materials, labor, subcontractors, and equipment expenses.
- Recognized revenue using the Percentage of Completion (POC) method.
- Managed retention accounting and progress billing processes.
- Supervised accounts payable and receivable, ensuring complete documentation prior to payments.
- Improved collection cycle efficiency by 18% through AR aging analysis and strengthened credit policies.
- Prepared cash flow forecasts and assisted in annual budget preparation.
- Maintained fixed asset register and calculated depreciation.

Senior Accountant AL Fada Contracting CO. LLC – UAE (Contracting Field) | Oct 2010 – Nov 2018

- Prepared monthly financial and analytical reports within established deadlines.
- Conducted bank reconciliations and intercompany reconciliations.
- Monitored project budgets and controlled actual vs. planned expenditures.
- Prepared and submitted VAT returns in compliance with ZATCA regulations.
- Assisted in Zakat calculation and regulatory reporting.
- Processed payroll and coordinated salary transfers in line with Wage Protection System (WPS).
- Reduced operational cost variances by 15% through enhanced internal controls.
- Supported external audits and regulatory inspections.

Senior Accountant Europe Int'l Contracting – UAE (Contracting Field) | Jan 2008 – Oct 2010

- Led accounting department operations and supervised financial reporting activities.
- Prepared periodic financial statements with supporting audit schedules.
- Managed letters of credit and contract-related financial transactions.
- Monitored project costs and ensured accurate financial reporting.
- Developed financial policies, procedures, and internal control systems.
- Improved financial reporting accuracy by 12% through process restructuring.

General Accountant Egypt Foods Industries – Egypt | Jul 2006 – Dec 2007

- Recorded daily financial transactions and maintained general ledger accuracy.
- Assisted in bank reconciliations and monthly closing procedures.
- Prepared payroll entries and recurring expense allocations.
- Organized financial documentation for audit readiness.
- Improved documentation efficiency by 10%.

Accountant Oriental Weavers for Carpets Industry-Egypt | Feb 2002 – Feb 2006

- Managed inventory accounting and cost allocation within a manufacturing environment.
- Prepared supplier reconciliations and monitored payment schedules.
- Assisted in financial statement preparation and cost analysis.
- Reduced reconciliation discrepancies by 8% through systematic review procedures.

Accountant Medo Company for Paints and Chemical Materials Industry | Sep 2001 – Feb 2002

- Recorded journal entries and maintained general ledger accounts.
- Supported accounts payable and receivable management.
- Assisted in monthly financial reporting.

Accountant EL Sherouk for Construction and Contracting Co. | Sep 1999 – Sep 2001

- Prepared contractor invoices and monitored project-related payments.
- Assisted in project cost tracking and budget monitoring.
- Supported financial reporting and internal control procedures.

Education

Bachelor of Commerce – Accounting Department

Mansoura University | May 1999 | **Academic Standing:** Good

CMA Studding -Part One

Certifications And Professional Development

- Internal Audit of Quality Management System Training in Accordance with ISO Standard
- Zakat Course from Zakat Fund Between 8:11/6/2009 At Chamber of Commerce AUH
- ICDL Certificate



Skills

Personal Skills

General Ledger Management | Journal Entries | Financial Statement Preparation | Month-End Closing | Bank Reconciliation | Intercompany Reconciliation | Budget Preparation | Cash Flow Management | Project Accounting | Percentage of Completion Method | Retention Accounting | Progress Billing | VAT Filing (ZATCA) | Zakat Calculation | Payroll Processing | WPS Compliance | Fixed Assets Management | Depreciation | Internal Controls | Audit Support

Practical Skills

Financial Reporting | Budget Preparation | Cash Flow Management | Accounts Payable Management | Accounts Receivable Management | Payroll Processing | Bank Reconciliation | Cost Control | Variance Analysis | Contract Billing | Zakat Calculation | VAT & Income Tax Preparation | Presentations | Academic Writing | Information Technology

Technical Skills

Microsoft Excel Advanced | Microsoft Word | Microsoft Outlook | Peachtree Accounting | QuickBooks | Visual.Net | K.Soft 10g | Oracle ERP | MIS Reporting | Financial Statement Preparation | Electronic Ledger Management | Accounting Software Administration | Windows | Adobe Acrobat Pro | PowerPoint

Languages

- **English:** Very Good (Spoken, Written and Reading) | **Arabic:** Native

Additional Information

- KSA Driving License
- Transferable Visa or Release
- Available To Start Immediately