

# Bandar Saud Al-Anazi

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## CAREER OBJECTIVE

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Joining a work environment that enables me to develop my skills, gain experience, develop and achieve business goals  
To be an effective member of the organization that ,  
I work in it and I achieve its goals professionally and  
professionally and I look forward to satisfaction Employer

## EDUCATION

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Diploma Office Management

## EXPERIENCE

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- **General Administrative Clerk | 21/05/2019 - Present**  
National Company for Biscuit and Confectionery Industry  
National Biscuits
- **Private Security Guard | 22/10/2017 - 17/03/2019**  
Branch of Mohammed Bin Aboud Al-Amoudi & Partner  
Company for Private Civil Guard
- **Managing Director | 01/04/2012 - 13/03/2013**  
Panda Retail Company
- **Public Relations Officer | 02/05/2010 - 27/07/2010**  
Foundation / Thora AlJazeera

## CONTACT

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## SKILLS

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- Computer proficiency
- Speed of education
- Proficiency in Office programs
- Ability to work on the SAP system
- Communicate
- Organization and planning
- Time management
- Communicate
- Teamwork
- Decision-making and problem solving