


# Rabih Harba


QA/QC Engineer

Respected Hiring Manager

## Personal Information

 [rabih.harba1993@gmail.com](mailto:rabih.harba1993@gmail.com)

 0575820679

 1/9/1993

 Male

 Riyadh, KSA

 rabih-harba

 Saudi Arabia

Iqama Status: Transferable

## Languages

Arabic: Expert  
English: Medium  
French: Expert

I have a valid Saudi Arabian Transferable IQAMA. I want to bring to the table my construction industry experience in managing the development and execution of QA/QC strategy to comply with international standards and ensured that the QA/QC coordination takes place with all Project Managers, Construction Managers, Contract Managers, Cost Control Manager, major subcontractors, and suppliers for the Quality Management System implementation and cross-checking the compliance in the Internal audits.

I am currently working for 12 different sites at the same time as QA/QC Engineer (Civil, Electrical, Mechanical) I have Extensive experience in Quality Assurance and Material Engineering in developing quality process and procedures such as MST, ITP, PQP, Quality Manual, Operation and Maintenance manual, mood board preparation, SOPs, Material Submittals, Document Submittal, Equipment's calibration certificates, third party approvals, dealing with batch plants. Controlling third party invoices through tracking sheet, RFI's preparation, NCR closing. Better knowledge about SAC approved lab, Physical sample submission to client, better understanding about water proofing system, checking suppliers warranties.

Preparation of quality dashboard, rectifying unbilled, developing material logs, documents logs, better understanding of ASTM, ACI and SBC codes related to concrete.

I have experience in monthly reports development/ monitoring, and consultants' / contractors' monthly invoices review. Good written/ spoken English.

Thanks

Rabih Harba

# Rabih Harba

## Education



- Bachelor degree in civil engineering, university de technologies et de science applique. 2012-2018
- Baccalaureate in life science 2011 - 2012

## Professional Registration



**Lebanese Engineering Council**

## Appreciation Certificates



**Appreciation certificate by Ladun Investment Group for the year 2023**

## EXPERIENCE

**Built Contracting Company, Riyadh, KSA**

**Project: Developmental Housing Project**

**Client: National Housing Company**

**Client representative: SAPL(Old), Dar Al Riyadh (New)**

**Main Contractor: Built Contracting Company**

**QA/QC Engineer**

*March 2021 – Till to date*

My current roles and responsibilities in BUILT Contracting Company are as follow:

- Developing quality control Processes and procedures such MST, ITP, PQP, Quality Manual, Operation and Maintenance manual, mood board preparation, SOPs, Letters, RFIs, & Quality Dashboard.
- Materials submittal, Supplier and Subcontractor Reviewing and submittal that ensure the construction project meets the required standards and specifications.
- Rectification of consultant and client comments over the MST, Applicators, & Subcontractors.
- Checking and reviewing the materials warranties that the warranties are as per the SOPR.
- Maintain logs of (WIR, MIR, Calibration, FDT, PLT, concrete crushing log, NCR, SOR, SIR, document submittals, material submittals.
- Preparation of corrective action (Problem statement, immediate action, corrective action, preventive measures) for the closing of NCR's and directing the site team to take necessary action to close the NCR.
- Reviewing of quality dashboard on weekly basis to keep control on all the site issues.
- Preparation of checklist for the evaluation of third parties based on their performance, for material submittal, for subcontractors and supplier submittals.
- Maintain the tracking sheet for the submittals such as MARs, RFI, documents submittals, and Geotechnical test reports, corrective action, submitted by consultant to client through Aconex and sharing the tracking sheet with top management and updating the tracking sheet on weekly basis. To get approval in minimum time.

## Soft Skills



- Management Skills
- Auto cad 2d / 3d
- MS Word
- MS Excel
- MS Power Point
- MS Project
- MS Office
- Primavera P6
- Etabs ,Safe ,S-Concrete

## Certifications



- QMS: 9001:2015 Lead Auditor
- Risk Assessment & Management,
- Time & Stress Management,
- Data Analysis.
- Artificial Intelligent Implications

- Third party approval and controlling of third party invoices through third party invoice tracking sheets. Collection of test reports from third parties based on their invoices paid in the respective month.
- Maintained the computer database tracking of site-related documents (Quality Dashboard)
- I review the Project Quality Plan and Quality Documents regularly in coordination with Project team and ensure that the Project quality documents are suitable and adequate as per project requirements
- Dealing with the batching plants, batching plant approval, checking and reviewing the Mix Design prepared by the batch plant is as per the project requirement or not, checking their raw material test reports, cement test certificates and comparing with mix design, checking of batch plant calibration and lab equipment's that they are up to date or not, checking the legal documents of the batch plant that it's expired or updated.
- Conduction of trial mix with the batch plant in the presence of third party and checking trial mix results after 28 days are in compliance with SBC-304 code.
- Reviewing of weekly and monthly quality reports before submission.
- Collection of weekly quality log sheet summary from all sites and submission to the planning department.
- Conducting training and education sessions for the project team, and QC Engineers on quality control procedures and standards.
- Maintain documentation related to quality control procedures, inspections, tests, and corrective actions, WQR, MQR, RFIs, PQP, Quality Manual, Audits Documents & Quality Site Reports, Factory Visit Reports and all Logs.
- Supervise, and manage the Project Quality activities and ensure that Project Quality Plan, Client Standards & Procedures are followed at Project Site.
- Prepared the QMS Audit Schedule of the different departments and Projects of the Company and follow up with Company Internal Auditors to comply of Audit Procedure and close the observation time
- I provide guidance, induction, and training to site staff with respect to QMS requirements and development of the Project Specification documentation.

### **Al Halabi contracting Co, Halba - Lebanon**

**QC Engineer** Feb 2020 - Feb 2021

My key responsibilities as a QC Engineer were,

- Conducting inspections, submitting RFIs and testing of the construction materials, equipment, and workmanship to ensure that they meet the required quality standards. I was to ensure that the testing equipment is calibrated and maintained properly.

## References



Eng Sahul - Waves Program Manager  
National Housing Company (NHC)  
+966 54 698 6916

Eng Shaam - Senior Electrical Engineer  
National Housing Company (NHC)  
+966 56 658 9422

Eng Waleed Kamal Project Manager for the  
Wave Program  
OTCE Consultant  
0508608192

Eng Fahim Khan Quality Manager for the  
Oil and Gas Dammam  
ARAMCO  
+966 59 692 1605

- Maintaining accurate and complete records of all inspections, tests, and quality control activities. The documentation included the results of the inspections and tests, WQR, MQR, Quality Site Reports, RFIs, as well as corrective actions taken.
- Identifying and documenting any non-conformance issues that arise during the construction project. I work with the project team to develop and implement corrective actions to address non-conformance issues.
- Trainings and education to project team on the quality standards, procedures, and processes that were used to ensure that the project meets the required quality standards.
- Coordinating with the project team, including the project manager, site engineers, and subcontractors, to ensure that the quality control plan is being implemented effectively. I was also coordinate with the client and other stakeholders to ensure that their quality requirements are being met.
- Continuously monitoring and evaluating the quality control plan and processes to identify areas for improvement. I work with the project team to implement changes and improvements to the quality control plan and processes.
- Root Cause Analysis: I was responsible for conducting root cause analysis to identify the underlying causes of any quality issues that arise during the construction project. I work with the project team to develop corrective actions to address these issues and prevent them from recurring in the future.

### **ARKAN for Engineering & consulting, Halba-Lebanon**

*QC Inspector Jan 2018 – Feb 2020*

My key responsibilities for QC Inspector includes:

- Reviewing project specifications and drawings to ensure that the construction work is being carried out in accordance with the design requirements.
- Conducting regular inspections of the construction work to ensure that it meets the required quality standards. This includes inspecting materials, workmanship, and finished activities.
- Documented of all inspections and maintaining accurate records of the construction work. This includes creating inspection reports, taking photos, and recording any non-conformances.
- Conducting tests on materials and finished products to ensure that they meet the required quality standards.
- Excellent knowledge of all relevant regulations and standards, including health and safety regulations to comply with the project specification.
- Liaising with stakeholders, including the construction team, clients, & regulatory bodies, to ensure that the construction work meets their requirements.

Membership no.:1082509

عضوية رقم: 1082509

In accordance with the Regulations of Saudi Council of Engineers by Royal Decree M/36 Date 26/9/1423H and the Engineering Professions Practice Regulation by Royal Decree M/36 Date 19/4/1438 H. SCE has approved:

استناداً إلى نظام الهيئة السعودية للمهندسين الصادر بالمرسوم الملكي رقم م/٣٦ وتاريخ ٢٦/٩/١٤٢٣هـ ونظام مزاولة المهن الهندسية الصادر بالمرسوم الملكي م/٣٦ وتاريخ ١٩/٤/١٤٣٨هـ ولائحته التنفيذية فقد قررت الهيئة اعتماد:

RBEA KHALD HRBA

ربيع خالد حربا

Membership Category: Engineer

فئة العضوية: مهندس

Specialization: Civil Engineering

التخصص: هندسة مدنية

Membership Start Date: 10/26/2024

تاريخ بداية العضوية: 10/26/2024

This Certification is valid until: 26 October 2025

هذه الشهادة صالحة إلى تاريخ: 05 جمادى الأولى 1447



الأمين العام Secretary General

م. عبدالمحسن بن ضاوي المجنوني

# ROBERE & ASSOCIATES (THAILAND)

## *Certificate of Achievement*

This is to certify that

**Rabih Khaled Harba**

Has successfully passed all the course assessment requirements

**QMS ISO9001:2015 Lead Auditor**

**Training Course**

**Course ID:18096 Certified by CQI-IRCA**

**Held in Saudi Arabia**



Presented by

**Robere & Associates (Thailand) Ltd.**

**(Approved Training Partner No:01180438)**

This course is certified by the CQI-IRCA and satisfies part of the formal training requirement for individuals seeking registration under the IRCA Auditor Registration Scheme. Certificates of successful completion are valid for five years from the last day of the course.

Certificate No.0100

ULN:605044



Signed:

**Paul J. Robere, Ph.D.**  
President  
ISO Principal Auditor Number A013992



CQI



IRCA

CERTIFIED COURSE

Date: 11<sup>th</sup> – 15<sup>th</sup> December 2024



**Robere & Associates**

"Training & Consulting Service Since 1991"  
www.robere.com



**Robere & Associates (Thailand) Ltd.**

193/104 Lake Rajada Office Complex Unit C, 25<sup>th</sup> Floor, Rajadapisek Road, Klongtoey, Klongtoey, Bangkok 10110  
Tel:(66) 0-2117-0894, 0-2117-0895 Email: info@robere.com https://robere.com

Our Ref: Certificate No.0100

Your Ref: ULN No. 605044

Date: January 21, 2025

Dear Rabih Khaled Harba

**Ref: QMS ISO9001:2015 Lead Auditor Training Course, Course ID: 18096,**

**Held in Saudi Arabia: on 11<sup>th</sup> – 15<sup>th</sup> December 2024**

I am pleased to inform you that you have passed the examination held as part of the above Robere & Associates (Thailand) Ltd. course. The "Certificate of Achievement" is enclosed.

The Robere & Associates (Thailand) Ltd. QMS ISO9001:2015 Lead Auditor Training Course, Course ID:18096 has been registered by the Governing Board of the National Registration Scheme for Assessors of Quality Systems and the Certificate of Achievement provides evidence that you have met the training requirements for registration as an individual assessor under that scheme.

If you wish to register as an individual assessor you should be aware that the certificate issued will only be acceptable as evidence, for auditor certification, for a period of five years from the final day of the course you attended.

I hope you enjoyed the course and found it worthwhile. Should you require any information on our other training courses, please do not hesitate to contact me.

Yours sincerely



Paul J. Robere, Ph.D.

President

ISO Principal Auditor Number A013992



# OSHAcademy™

Occupational Safety & Health Training



## Certificate of Completion Professional Development Program

*This is to certify that*

# RABIH KHALED HARBA

*Has demonstrated academic excellence with distinction by completing all academic requirements in this 30-hour OSHAcademy Professional Development Certificate Program presented by OSHAcademy Authorized Training Provider (ATP), SG Fast Track. This achievement demonstrates commitment and professionalism in the field of Occupational Safety and Health.*

## Construction Safety and Health

314532-201

02-23-2026

Student #

Issue Date

Steven J. Geigle, MA, C&T, CSHM-E  
Director, Instructor  
OSHAcademy Safety and Health Training

Sameh Ahmed  
Training Director  
SG Fast Track  
Egypt  
ATP# 201

Validate Certificate



Certificates can be validated through the  
OSHAcademy website.  
Validation Code: 314532-201-353-49378  
[www.oshacademy-atp.com/verify](http://www.oshacademy-atp.com/verify)



The content of this training conforms with U.S Department of Labor (OSHA) training standards and ANSI Z490.1, Criteria for Accepted Practices in Safety, Health and Environmental Training.