

Osama Helal Ali Hamed

Saudi Arabia

+966 53 408 9853

Osama.helaly.1995@gmail.com

[linkedin.com/in/engrosamahelaly](https://www.linkedin.com/in/engrosamahelaly)

| Availability: Immediate **| sponsorship Transfer state:** available **|**

Fit-Out Project Engineer

Summary

Civil Engineer and Fit-Out Project Engineer with 7+ years of experience supporting project delivery through Technical Office, Cost Control, and Site Coordination roles across Saudi Arabia and Egypt. Strong background in quantity take-offs, BOQ preparation, cost estimation, subcontractor evaluation, and progress reporting for civil, finishing, and fast-track fit-out projects. Experienced in coordinating between site teams, suppliers, and management to ensure controlled execution, financial accuracy, and timely delivery. Currently targeting a Technical Office-oriented Fit-Out Project Engineer role focused on cost control, planning support, and structured project coordination within a professional working environment.

B.Sc. In Civil Engineering in civil engineering

El-Azhar University

September 2013 – June 2018

Professional Experience

HADATHA Decoration Co. – Eastern Region, Saudi Arabia

Fit-out project engineer (execution – Technical office).

December 2024 – Present

Execution and handover of Fit-Out works for diverse projects (Residential, Commercial, and Industrial), including full oversight of the Technical Office functions, covering:

- Review, coordination, and approval of shop drawings across all disciplines.
- Ensuring execution in compliance with approved drawings, specifications, and contract requirements.
- Quantity take-offs, BOQ reviews, and variation order preparation.
- Coordination with consultants, clients, and subcontractors.
- Preparation of technical reports, progress updates, and schedules.
- Preliminary and final handover of works in accordance with contractual standards.

ENJAZ Executive EST. – Al Ahsa, Saudi Arabia

Technical Office & Site Coordination Engineer – Fast-Track Projects

December 2022 – December 2024

- Supported execution of small and fast-track projects combining technical office duties with on-site coordination.

- Prepared quantity take-offs, cost estimates, and progress reports for civil, finishing, and infrastructure works.
- Coordinated maintenance works for various systems serving more than 600 clients.
- Acted as the technical link between site teams, suppliers, subcontractors, and management.
- Coordinated technical and cost-related maintenance activities for specialized building systems serving more than 600 clients.

MASS for General Construction – Cairo, Egypt

Technical Office Engineer

June 2021 – November 2022

- Performed cost control, invoices review, and coordination between architectural, structural, and MEP disciplines.
- Prepared cost estimates and commercial comparisons.
- Developed Revit models and supported workflow optimization and reporting systems.

EI-MAKTAB El-Arabi for Construction – Al Alamein, Egypt

Technical Office Engineer

March 2020 – June 2021

- Prepared subcontractor and owner invoices, quantity surveying, and cost control reports.
- Coordinated purchasing orders, warehousing records, and progressive reports.
- Supported site teams with material tracking and execution documentation.

Egyptian Armed Forces – Cairo, Egypt

Site & Technical Office Engineer

March 2019 – February 2020

- Conducted inspection works for civil and finishing activities.
- Reviewed quantity surveying and invoices for multiple contracting companies.
- Determined site material demands supplied by the owner and prepared progress reports.
- Maintained organized soft and hard project archives.

Core Skills

- Cost Estimation & Cost Control
- Quantity Take-Off & BOQ Preparation
- Progress Reporting & Cash Flow Support
- Subcontractor Evaluation & Invoices Review
- Technical Coordination (Site & Office)
- Documentation & Reporting Systems

Software & Tools

- AutoCAD
- Microsoft Excel (Advanced – Cost Sheets & Tracking)
- Microsoft Word & PowerPoint
- Autodesk Revit
- Primavera P6 / MS Project (Planning Support Level)