

Ahmed Hatem Khder

Civil Engineer

Bsc .Civil Engineering

Personal Information :

Name: Ahmed Hatem Ahmed Khder
Birth Date : 10 december 1990
Birth Location : Saudi Arabia
Cellular Tel : +201001734956
Nationality : Egyptian
Email : A7mad7atem90@gmail.com
Marital Status : Single

Career Objective :

First , I `m Just An Ambitious Engineer , Want To Find A Good Position In Contracting Engineering Company Where I Can Improve My Self And Utilize My Skills Case , Civil Engineering Is My Life , So I Enjoy When I `m Working . I `m Planning To Take Advantage Of My Skills To Build My Professional Experience In Construction, Now I `m Searching For Another Opportunity To Develop My Engineering Skills and Technical Experience In A Big Company Like Yours, So Please Don't Judge Me Before Meeting.

Work Experience :

El-Madar For Engineering Projects

Technical office Manager:

At Head Office

Client



(Till Now)

- Manage and monitor the technical office activities, follow up on designs and shop drawings and provide technical support to the other departments working on a project to ensure that the work complies with all projects' standards, codes, specifications, and design instruction.
- Coordinate between the projects and design teams to ensure that the requirements of the project are conveyed to the design team and that the design deliverable satisfy the requirements of the project.
- Review & maintain organized and detailed records and documents of all projects (BOQ. shop drawings, quantity surveying, purchase orders, etc.) and coordinate with different departments to get these documents issued
- Plan and maintain project budget and schedule planning.
- Manage the cost analysis and cost control of site activities.
- Review technical and commercial comparison sheets of offers received from the subcontractors.
- Plan and prepare project paperwork and update it regularly in liaison with the project's manager.
- Review the construction method statements and risk assessments, and develop work methods necessary for each site.
- Review technical and material submittals submitted by the technical office team.

- Follow-up on the deliveries and invoices of the received materials.
- Monitor sub-contractors, consultants and suppliers' activities to ensure project delivery is on time and within budget.
- Handle the finished works to the quality control department.
- Communicate projects' progress and problems/risks/concerns to top management.
- Anticipate standard solutions, take initiative, and make suggestions to solve any technical problems that may rise.

□ Abraj For urban Development

Senior Technical office Engineer In:

(La Place Mall- New Cairo) 5Th Settlement



project Manager

HILL
Hill International

(2019-2021)

Consultant



- *Attend Progress meetings, discuss and suggest technical proposals.
- *Take part in the selection of subcontractors and suppliers for projects.
- *Coordinate between the construction and engineering teams ensuring that the construction requirements are conveyed to the engineering teams.
- *Follow up with subcontract terms, performance and payments.
- *Take part in the project management review and risk management review.
- *Maintain organized and detailed records and documents of all projects.
- *Close monitoring of staff, contractors, consultants and suppliers activities.
- *Implement and solve technical problems that arise.
- *Monitor material control management with stores department.
- *Review designs prepared by the client/consultant; submit related engineering and technical review notes to the technical manager to approval
- *Review quantities of the project and prepare invoices
- *Review comments by consultant/client.

□ Global For General Contracting

Technical office Engineer In:

(Armed Forced Hotel - Marsa Matrouh)

project Manager



(2016-2019)

Consultant



- *Responsible for supervising and managing sub-contractors.
- *review and supervise and verify the structure design with the consultant during all its phases and make sure the codes and regulation are met.
- *Review comments and prepares drafts of client correspondence pertaining to structural systems and processes.
- *Negotiate with suppliers and sub-contractors to obtain optimum quality, cost, purchase orders /sub-contracts terms and to ensure commitment to schedules.
- *attend site meetings with site management & sub –contractors.
- *Promote and ensure high standards of health, safety and quality on projects.
- *Effectively coordinate and work independently with the client and stakeholders to accurately identify and capture project requirements.
- *Maintain high levels of health, safety &Quality on site.
- *Handle other responsibilities as assigned.

□ Wathen-contracting



Technical Office Engineer in:

(Project of establishing The office of social Affairs in Gouf – Saudi Arabia)

- Constructing Main Building & Services Building & Septic Tank of water& Sewage Tank and General Site.
- Overseeing Quality Control, Health And Safety Matters On Site.
- Setting Out Leveling and Surveying The Site.
- Overseeing the Selection and Requisitions Of Materials And Plant.
- Excellent Working In Quantity Surveying Projects.
- Liaising With Any Consultants, Subcontractors, Supervisors And The General Workforce Involved In The Project.
- Team Work, Problem Solving, Good Leader And Always Keep Learning.

□ Khder - contracting

Junior Technical Office engineer in:

(Gazert al ward club) in Mansoura, Dakhlia.



(2013-2015)

- Constructing Olympic Swimming Pool
- Constructing social Building
- Constructing Blue Hall
- Constructing complex playground
- Finishing Works (Block Works , Plaster Works , Painting , Ceramics , Marble Fixing , Carpentry Works , Aluminum Works , False Ceiling) .

(Mansoura Stadium) in Mansoura, Dakhlia.

- * Development of Management Building.
- * Development of social Building.
- * Constructing Track and playground.

□ Urban Studies & Design Center

Working As **Junior engineer in:**

Tower Block New Damietta - Egypt

(2011-2012)

Skills Profile :

Design	I have fair knowledge on concrete design to the Egyptian Code & American code.
General Computer Skills	I am an excellent operator of Microsoft Office software packages, excellent of using AutoCad, Sap, Sap Design ,primavera and I have very good internet skills.
Communications	I have excellent communication skills, and I have the ability to effectively interact with different people; colleagues, managers, and clients.
Languages	Arabic : Mother Tongue & English : fluent

Further Skills:

- ❖ Experience of construction **Huge Project (Hotels-Malls-Bridges-Stadiums)**.
- ❖ Experience of construction PlayGround.
- ❖ Experience of repair concrete Tanks.
- ❖ Experience of Asphlat works.
- ❖ Experience of Finishing works
- ❖ Quantity surveying and cost estimations
- ❖ Experience of construction Projects in Arabic Gulf.

Academic Information:

Qualification : Civil Engineer
University : Mansoura University
Faculty : Faculty of Engineering.
Degree : Bsc. Civil Engineering (2012)
Grade : Good
Graduation project : Strength of Material

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