

UMAR AZIZ

Senior Civil Supervisor

Father's Name: Muhammad Aziz Khan

D.O.B 03/03/1990

Passport Number: BG1811081

Nationality Pakistani

Contact # +966597181042, +923331969492. Email: Umar_Aziz2012@yahoo.com

Professional Summary:

Reliable Civil Supervisor with strong leadership and project management skills. Demonstrates effective coordination of construction activities ensuring timely and quality completion deep understanding of safety protocols and regulatory compliance. Committed to fostering teamwork and improving operational efficiency.

Work Experience

KSA 13 YEARS active & PAKISTAN 2.5 YERAS

Senior Civil Supervisor

Arabian pipeline & industrial Services. 2012- Current.

Kingdom of Saudi Arabia

Construction & Facilities maintenance Supervisor

Arabian pipeline & industrial Services. (ANABEEB)

Auto cad 2d Designer

Happy, Land Enterprises. Swan Garden Islamabad

Jan 2012 to Oct 2012

Site Engineer

Bahria town Rawalpindi (Areaa Construction Company

June 2010 to Dec. 2011

Education/Certificates

Diploma of Civil Engineering

Executive Diploma in Building Services Engineering Management.

Diploma in Construction Management.

Diploma in Basics of Buildings and Construction Works.

Diploma in Building Services Management

Technical Course

Auto Cad

Quantity Surveying

Computer Course

Microsoft Excel

Microsoft Word

Certificates

Writing and Effective Writing and Effective Email

Cyber security

3rd Quarter Safety Campaign

Expertise

*Auto cad & drafting *Construction site management *Execution & Timely completion

*Procurement Management *Budget Estimation & Utilization *Demolition & Renovation

*Facilities inspection and maintenance *Scheduling & planning * Stage wise inspection

*Handling overall site activities Furniture layout Modification& Expansion

Accomplishments

Construction of office buildings

Construction of accommodation buildings

Mess hall recreation buildings Basketball court

Construction of Villas

Construction of workshops, ware houses, Training center camps etc.

Renovation of office buildings training center Flats.

DUTIES & RESPOSIBILATIES:

- Execution at site as per drawings and specification.
- Complete Supervision of construction work.
- Checking the execution of work and controlling the quality of work.
- Reports and recommends to the project manager regarding problems and daily issues that arises during project execution.
- Coordination with QA/Qc section.
- Oversees the workmanship of workman and equipment to maximize daily accomplishment.
- To assist the planners and measurement team with actual productivity rate achieved.
- Deal with the technical department to sort out the issues regarding the drawings.
- Dealing with sub contractors keeping strict supervision of safety, quality and production as per contractual requirements.
- Responsibility for Developing Drawing, Maps& Design Project.
- Responsibility for collecting data for project feasibility.

- Responsibility for developing Report & plan for construction.
- Inspect facilities periodically to determine problems and necessary maintenance
- Prepare weekly maintenance schedules and allocate work
- Inspecting construction sites regularly to identify and eliminate potential safety hazards

Attributes

Easy adoptability to any work environment
Decision making and self-confidence
Team management and time management
Managerial competence and leadership abilities

Languages English Urdu Arabic

DECLARATION

I hereby declare that all the above stated information is true and correct to the best of my knowledge and belief. I assure you that I will do my duties with much zeal and dedication for the development of your concern.