

## NAJEEBULLAH QA/QC Civil Inspector

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Location: Riyadh, Saudi Arabia  
Email: najeebakhund711@gmail.com | **0592039423**  
Iqama: **Valid & Transferable**  
Notice period: Immediate joining

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### PROFESSIONAL SUMMARY

Experienced **QA/QC Civil Inspector** with a strong background in **construction quality control, site inspections, and compliance monitoring on infrastructure, building, and Road projects**. Demonstrates solid knowledge of **material inspection, workmanship control, and implementation of Inspection & Test Plans (ITPs)** in accordance with **SAES, ASTM, ACI, SBC, and project specifications**. Skilled in conducting inspections, coordinating with consultants and contractors, **raising MIRs, WIRs, RFIs, and NCRs**, and ensuring timely corrective actions. Competent in **reviewing drawings and maintaining quality documentation** to support smooth project execution. Committed to defect prevention, safety compliance, final inspection, and successful project handover in line with Saudi construction standards.

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### CORE COMPETENCIES

- QA/QC Civil Inspection & Quality Control Procedures
  - Implementation of ITPs, Method Statements & Inspection Checklists
  - Concrete Works Inspection (Slump Test, Sampling, Cube Testing)
  - Reinforcement, Formwork & Structural Works Inspection
  - Earthworks, Excavation, Backfilling & Compaction Control
  - Material Inspection Requests (MIR) & Work Inspection Requests (WIR)
  - Request for Inspection (RFI) & Non-Conformance Reports (NCR)
  - Compliance with ASTM, ACI, SBC & Project Specifications
  - Review of Approved Drawings & Shop Drawings
  - Site Quality Documentation & Record Maintenance
  - Coordination with Consultants & Contractors for Inspections
  - Final Inspection, Snag List & Handover Documentation
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### EDUCATION

**B. Tech – Civil Engineering**, Sarhad University of Science & Information Technology (SUIT) Peshawar, Pakistan 2014 – 2018

**DAE – Civil Engineering**, KPBTB Board of Technical Education, Peshawar Pakistan September 2014

**Matric – Science**, BISE Saidu Sharif Swat, Khyber Pakhtunkhwa Pakistan

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### CERTIFICATIONS

- Quantity Surveying & Building Estimation
- EPC Planning Engineer – Primavera P6

- AutoCAD
  - MS Word & Excel
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## TECHNICAL SKILLS

- Concrete & reinforcement inspection
  - Slump test, temperature & compressive strength testing
  - MIR, WIR, RFI & NCR preparation
  - Review of drawings & specifications
  - Method statement verification
  - Snag list & punch point management
  - Compliance with SAES, SBC, ASTM & ACI
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## PROFESSIONAL EXPERIENCE

### Civil Site Inspector

Jul 2023-Nov 2024

Company: Horizon Design Construction Co.  
Client: Roshn Real Estate Company (PIF)  
Project: Road Infrastructure – Sedra Residential Community Project  
Location: Riyadh, Saudi Arabia

### QA/QC Civil Site Inspector

Jan 2022- May 2023

Company: Al Arab Contracting Company  
Client: MOI Ministry of Interior of the KSA  
Project: KAP2B Project  
Location: Dammam, Saudi Arabia

### Civil Engineer

Sep 2014- May 2018

Consultant: Shaukat & Associates Consulting Architects, Engineers & Surveyor  
Location: Swat, Khyber Pakhtunkhwa Pakistan

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## KEY RESPONSIBILITIES-QA/QC CIVIL INSPECTOR/ENGINEER

- Ensuring project quality objectives are met according to engineering standards and specifications.
- Ensuring materials received meet project standards and specifications.
- Issuing Non-Conformance Reports (NCRs) and implementing proactive corrective measures.
- Reviewing Issued for Construction (IFC) drawings.
- Conducting inspections for precast concrete structural elements, installation, and grouting.
- Monitoring the execution of civil works on-site to ensure compliance with approved drawings and standards.
- Coordinating with the technical/engineering team to ensure work is executed per approved drawings and project specifications.
- Receiving materials on-site as per approved submittals and engineering standards.
- Attending meetings to review work procedures for continual improvement.
- Maintaining continual communication with all personnel assigned to the project.
- Preparing and submitting reports (e.g., Concrete tests, Backfilling, Excavation) to the Consultant for review and approval.

- Evaluating and resolving problems arising during construction that affect the quality of work performed. Acting as a link between upper management and site staff.
- Scheduling, coordinating, and supervising witness inspections and testing.
- Conducting field tests with third-party agencies.
- Overseeing precast concrete construction activities.
- Overseeing grouting activities.
- Reviewing drawings, project specifications, and engineering standards to prevent non-conformities on the project.

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## **LANGUAGES**

Pashto (Native) | Urdu (Fluent) | English (Professional) | Arabic (Working)

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## **REFERENCES**

Reference available on request

Registration No. SUIT-14-01-079-0686

Degree No. 024837

# Sindh University of Science & Information Technology, Peshawar



This is to certify that Najeebullah

son / daughter of Khaista Badshah

Having passed the requisite examination, is hereby awarded the degree of

**Bachelor of Technology (Honours) in Civil - 4 Years**

with all the rights and privileges appertaining thereto.

Given at Peshawar ( Pakistan ) on the Thirtieth Day of November Two Thousand Eighteen.

  
Registrar

  
Vice Chancellor

  
President



Legal Status: The University, established by the Government of Khyber Pakhtunkhwa under ordinance No. XXIV/2001 dated 31st August 2001, is Recognized by Higher Education Commission of Pakistan.

Serial No. 06084Roll No 874674

# Khyber Pakhtunkhwa Board of Technical Education



**PESHAWAR (PAKISTAN)**



## DIPLOMA OF ASSOCIATE ENGINEER

### Civil Technology

Session Annual 2014

Certified that Mr./Miss NAJEEBULLAH

Son/Daughter of KHAISTA BADSHAH

Registration No. SPI/SWT/CT/II-S/11-5325

of SAIDU POLYTECHNIC INSTITUTE SAIDU SHARIF SWAT

has passed the Diploma of Associate Engineer CIVIL TECHNOLOGY

Examination held by the Khyber Pakhtunkhwa Board of Technical Education, Peshawar in the month

of May 2014

He/She secured 2481 Marks out of 3350 and has been placed in

Grade A

*In recognition thereof, this  
Diploma of Associate Engineer*

*is awarded to him/her at Peshawar on the 28Th day of October 2015*

*[Signature]*  
**ASSISTANT SECRETARY**

*[Signature]*  
**SECRETARY**

*This Diploma is issued without any alteration or eraser*