

Mohammad Danish
Warehouse Supervisor
Address: Makkah Saudi Arabia.
Mob:+966-504647541
danish4akram@gmail.com



Career Objective:

To secure a challenging position as a Store Supervisor where I can utilize my 10+ years of experience in inventory control, SAP (S4/HANA), and construction material management to contribute to organizational efficiency and growth.

Career Summary:

Experienced Stores with over 10 years in construction, logistics, and material management. Skilled in SAP S/4HANA, inventory control, and warehouse operations. Proven ability to manage end-to-end store activities including receiving, inspection, storage, and issuance of materials.

- Managed daily store operations ensuring accurate stock records and timely material Availability.
- Handled material receiving, GRN, and documentation as per project requirements.
- Coordinated with procurement and site teams for smooth material flow.
- Maintained inventory accuracy and reduced discrepancies through regular audits.
- Supervised storage, handling, and tracking of construction and MEP materials.

Academic Qualification:

- Bachelor of Science in (Information Technology) Kolhan University India.
- Intermediate (science) Jharkhand Academic Council Ranchi India.
- Matriculation From Jharkhand Academic Council Ranchi .

Additional Qualification:

- Diploma in Industrial Safety and Fire Management, Jharkhand Industrial Training Institute (JITI) Jamshedpur.

Technical Skills:

- SAP S4/HANA (Inventory & Material Management)
- ERP System (Danaos)
- MS Office (Word, Excel Reporting & Data Analysis, Outlook)

KEY SKILLS:

Store Warehouse Management • Inventory Control & Stock Auditing • Material Receiving, GRN & Issuance • SAP & ERP Systems • Procurement Coordination • Construction & MEP Material Handling • Material Requirement Planning (MRP) • Team Leadership & Supervision • MS Excel & Reporting • Communication & Coordination Skills

Professional Work Experience:

Employer	Position	Duration
Ruwad Construction RCC (JODP Makkah)	Warehouse Supervisor	Nov 2024- Till Date
East Delta Saudi Co	Warehouse In Charge	Dec 2021- Nov 2024
Katerra Constructions Saudi Arabia. (KAEC)	Store Keeper	Dec 2019– Dec 2021
Larsen & Toubro Jamshedpur India.	Store Keeper	FEB2015 - May 2019

Employment history:

Ruwad Construction RCC (JODP Makkah)	Warehouse Supervisor
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- Supervise and manage daily warehouse operations including receiving, storage, issuance, and dispatch of construction materials.
- Ensure accurate material receiving as per Purchase Orders (PO) and prepare GRN in SAP S4/HANA system.
- Monitor inventory levels and maintain optimum stock to avoid shortages or overstocking.
- Implement and maintain proper storage practices following FIFO / FEFO and safety standards.
- Coordinate with procurement, site engineers, and logistics team for timely material availability.
- Prepare and analyze daily, weekly, and monthly inventory and consumption reports.
- Conduct regular physical stock verification and reconcile with system records.
- Control material issuance as per approved Material Requisitions (MR) and project requirements.
- Manage and supervise warehouse staff, assign duties, and ensure discipline and productivity.
- Track and manage returnable and non-returnable materials, gate passes, and pending orders.
- Identify slow-moving, non-moving, and excess stock and initiate corrective actions.
- Ensure compliance with health, safety, and environmental (HSE) policies in warehouse operations.
- Maintain proper documentation and records for audit and inspection purposes.
- Coordinate with suppliers and transporters for smooth material delivery and dispatch.
- Optimize warehouse space utilization and ensure proper stacking and housekeeping
- Supervise the cleaning of the warehouse including waste disposal of packaging materials. Develop a cleaning schedule.
- Once in every month send the certified physical closing balances of holding stock to HO for comparison with the system balance and record.
- Maintains healthy relationships with suppliers.

Personal Details:

- Nationality - Mohammad Danish
- Gender - Male
- Marital Status - Single
- Nationality - Indian
- Language Known - English, Arabic, Hindi, Urdu, (**with written skill**)
- Permanent Address - Jharkhand India
- Current Address - Saudi Arab (Makkah)

VISA

- Iqama No - 2484044934
- Iqama date of expiry - 07.08.2026
- Transferable Iqama - Available