

Hisham Gamal

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PROFESSIONAL SUMMARY

Detail-oriented Accountant with 4+ years of experience in the contracting and construction industry. Skilled in financial reporting, general ledger management, accounts payable and receivable, and bank reconciliations. Experienced in ERP accounting systems and VAT compliance in Saudi Arabia. Proven ability to improve financial accuracy and support timely financial reporting

WORK EXPERIENCE

Accountant

Rakan for Contracting Company – Saudi Arabia

Oct 2025 – Present

- Prepare and record 50+ daily journal entries ensuring accuracy in the general ledger in compliance with accounting standards
- Managed accounts payable and receivable exceeding SAR 500K monthly transactions
- Assist in monthly financial reporting and supporting documentation
- Perform bank reconciliations and resolve discrepancies

Accountant

Kayan for General Contracting Company – Saudi Arabia

Nov 2023 – Oct 2025

- Prepare monthly and annual financial reports
- Maintain accurate general ledger and trial balance records
- Process vendor invoices, payments, and customer collections
- Perform bank reconciliations and variance analysis
- Support financial statement preparation and audit activities

Accountant

Alfakeer for Contracting Company – Egypt

Nov 2021 – Nov 2023

- **Record journal entries and maintain accounting records**
- **Manage accounts payable and accounts receivable cycles**
- **Assist in budgeting, cost control, and financial analysis**
- **Ensure compliance with tax regulations and internal controls**
- **Support internal and external audit requirements**

EDUCATION

Bachelor's Degree in Accounting

University of Sadat City – Egypt

Graduated: 2021

ACCOUNTING SKILLS

- **General Ledger**
- **Journal Entries**
- **Financial Reporting**
- **Financial Statement Preparation**
- **Accounts Payable & Accounts Receivable**
- **Bank Reconciliation**
- **Trial Balance**
- **Financial Analysis**
- **Variance Analysis**
- **Budgeting & Forecasting**
- **VAT Compliance**
- **Internal Controls**

TECHNICAL SKILLS

- **Microsoft Excel (Pivot Tables, VLOOKUP, Financial Reporting)**
- **Microsoft Word**
- **ERP Systems**
 - ✓ **Double Click ERP**
 - ✓ **SMACC Accounting System**

CERTIFICATIONS & COURSES

- **Human Resources Course**
- **Employment Skills Course**

- **Banque Misr Training Program**
- **Awareness & Internal Audit Training:**
- **ISO 9001:2015**

- **ISO 14001:2015**
- **ISO 45001:2018**

LANGUAGES

- **Arabic: Native**
- **English: Good**
- **French: Basic**

ADDITIONAL INFORMATION

- **Strong attention to detail**
- **Ability to work under pressure**
- **Excellent time management and teamwork skills**