

Engr Muhammad Saeed

QA/QC Engineer

Riyadh, KSA | Cell: +966539733155 | Email: saeedkhan0031@gmail.com | Holding Transferable Iqama

PROFESSIONAL SUMMARY

QA/QC Civil Engineer with Seven years of experience ensuring quality compliance, material verification, and inspection management across high-rise buildings, commercial developments, and villa projects in KSA and UAE. Demonstrates strong command over engineering standards (ACI, ASTM), project specifications, ITPs, and quality control procedures. Skilled in conducting site inspections, reviewing construction drawings, monitoring material quality, and ensuring workmanship meets approved standards. Experienced in managing NCRs, CARs, method statements, concrete testing, steel and formwork inspections, and maintaining complete QA/QC documentation. Adept at coordinating with consultants, resolving technical issues, and ensuring construction activities comply with project quality requirements. Seeking QA/QC Engineer roles in KSA to contribute technical accuracy, disciplined quality oversight, and strong compliance management.

CORE COMPETENCIES

- QA/QC Management & Quality Control Procedures
 - Inspection Test Plans (ITPs) & Method Statements
 - Material Verification & Standards Compliance
 - Concrete, Steel & Formwork Inspection
 - Non-Conformance Reports (NCRs) & Corrective Actions (CARs)
 - RFI Management & Technical Issue Resolution
 - Compliance with ACI, ASTM, AISC & Project Specifications
 - Consultant Coordination & Inspection Approvals
 - Site Audits, Quality Documentation & Reporting
 - Workmanship Quality Monitoring & Subcontractor Oversight
 - Review of Drawings, BOQs & Construction Details
 - Safety Compliance & Risk Control.
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WORK EXPERIENCE

QA/QC Engineer, KSA

- **Project:** Oberoi Hotel
- **Company:** CBL Holdings
- **Client:** Diriyah
- **Duration:** May 2024 - Jan 2026

Responsibilities:

- Supervised daily construction activities to ensure all works were executed in accordance with approved drawings, specifications, and project standards.
- Managed and directed site teams, including subcontractors and labor crews, to maintain smooth workflow and disciplined site operations.
- Prepared daily and weekly progress reports, work measurements, and documentation to support project planning and critical-path monitoring.
- Resolved on-site technical issues and disputes promptly to avoid delays and maintain construction quality.
- Conducted regular site safety inspections, enforced safety protocols, and monitored compliance with HSE requirements.
- Coordinated material deliveries, equipment allocation, and site logistics to ensure uninterrupted progress of key construction activities.
- Managed site inspections, progress tracking, and documentation, ensuring accurate reporting for consultant coordination.
- Ensured full compliance with QA/QC procedures, project specifications, and quality standards throughout all construction activities.

QA/QC Engineer, KSA

- **Project: Security Accommodations, Facility Buildings & warehouses.**
- **Company: Advance construction for Contracting**
- **Consultant: Dar Al-Handasah**
- **Duration: Jan 2022 - March 2024**

Responsibilities:

- Managed civil construction activities for security accommodations, warehouses, service buildings, and external works, ensuring strict adherence to project specifications, authority standards, and cultural facility requirements.
- Monitored execution of concrete placement, formwork systems, reinforcement detailing, blockwork, and architectural finishing, ensuring compliance with approved shop drawings, ITPs, and workmanship criteria.
- Performed QA/QC inspections for structural elements, masonry works, plaster applications, and infrastructure components, verifying dimensional accuracy, alignment, and conformity with quality and safety benchmarks.
- Prepared daily and weekly progress reports, highlighting work status, inspection outcomes, material utilization, and constraints for submission to the Project Manager.
- Oversaw material approvals, MIR/WIR submissions, delivery inspections, and site logistics, ensuring traceability, conformity with specifications, and uninterrupted workflow.
- Monitored productivity rates, manpower deployment, and equipment utilization, optimizing resource allocation to achieve planned targets and maintain operational efficiency.
- Conducted pre-inspections and joint inspections with consultants, ensuring readiness for approvals and timely closure of comments or corrective action.

QA/QC Engineer, UAE

- **Project: Autograph 55 Villas Damac Hills Dubai/Warehouses Project in Sharjah**
- **Company: Conversion Construction & Development**
- **Client: DDA REAL ESTATE**
- **Duration: Dec 2019 - Nov 2021**

Responsibilities:

- Supervised day-to-day civil works for villas construction, covering foundations, RCC structural elements, blockwork, waterproofing systems, and external development, ensuring execution aligned with approved drawings and project specifications.
- Coordinated with subcontractors, consultants, and project management teams to maintain workflow continuity, resolve interface issues, and achieve planned construction milestones.
- Conducted pre-inspection checks for structural and architectural works, ensuring compliance with QA/QC procedures, workmanship standards, and readiness for consultant inspections.
- Monitored daily site progress, prepared detailed progress reports, and supported the planning team with schedule updates, productivity tracking, and activity sequencing.
- Oversaw installation of utilities and external services including water supply, drainage networks, and service trenches, ensuring correct trenching, bedding, compaction, and backfilling procedures as per authority requirements.
- Supervised architectural finishing works like plastering, tiling, painting, joinery, doors, and windows ensuring precision, material conformity, and adherence to approved finish schedules.
- Enforced site safety protocols by conducting toolbox talks, ensuring PPE compliance, and identifying potential hazards to maintain a safe working environment.
- Ensured compliance with local building codes, authority regulations, and project approval requirements, assisting in obtaining inspections and clearances from relevant authorities.
- Reviewed shop drawings, method statements, and construction procedures, ensuring all activities were executed in accordance with approved plans and technical specifications.
- Coordinated with MEP teams to resolve civil-MEP clashes, ensuring proper interface management and uninterrupted progress of structural and finishing works

Assistant QA/QC Engineer, Pakistan

- **Project: Axis Mall and Apartments, Tower**
- **Company: V-ONE Associates**
- **Consultant: JKA-Architects.**
- **Duration: July 2019 - Nov 219**

Responsibilities:

- Supervised structural, architectural, and finishing activities, ensuring strict adherence to approved drawings, project specifications, engineering standards, and quality benchmarks.
- Verified material deliveries, batch certificates, mix designs, and supplier compliance, ensuring all materials matched approved submittals and project requirements.
- Oversaw concrete operations including mix verification, slump and temperature checks, placement techniques, vibration/compaction, curing procedures, and overall workmanship quality as per ACI and ASTM standards.
- Prepared and maintained daily inspection reports, QA/QC checklists, progress documentation, and quality records, ensuring full traceability and compliance with project quality plans.
- Ensured subcontractor adherence to HSE protocols, site regulations, and quality procedures, conducting routine audits to maintain safe and compliant site operations.
- Reviewed shop drawings, method statements, and construction procedures, coordinating execution to ensure alignment with approved technical documents and resolving discrepancies proactively.
- Coordinated with consultants for WIR/MIR submissions, inspection approvals, RFIs, and closure of technical comments, ensuring smooth workflow and timely acceptance of completed works.

EDUCATION

- **MSc Civil Engineering**

IIU Islamabad, Pakistan

- **BSc Civil Engineering**

University of Engineering and Technology Peshawar, Pakistan (2019)

SOFTWARE SKILLS

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| • Microsoft Office | • SAP2000/ETAB |
| • AutoCAD | • MS Project/Primavera P6 |
| • Python | • GIS |

CERTIFICATIONS

1. MS Office
2. Surveying

PROFESSIONAL MEMBERSHIP

- Registered Engineer with Pakistan Engineering Council
- Registration in process with Saudi Engineering Council