



MOHAMED EHAB ELSAYED

Senior Accountant

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 +966583355368

 www.linkedin.com/in/mohamed-ehab-85ab6a24b/

 Riyadh, Saudi Arabia

SUMMARY

Senior Accountant with 7+ years of experience in construction and project-based industries in Saudi Arabia. Specialized in project accounting, cost control, and financial reporting under IFRS standards. Proven ability to manage full accounting cycles, optimize cash flow, and control project costs. Experienced in VAT & Zakat compliance (ZATCA) and ERP systems including Oracle. SOCPA Associate Member with strong analytical and leadership skills.

EDUCATION

Bachelor of Commerce (Accounting Department)

05-2018

Zagazig University - Egypt

CERTIFICATIONS

01-2026

Corporate Finance Institute

Financial Analysis & Modeling – CFI

3-Statement Financial Modeling

AI for Financial Analysis

Financial Modeling Guidelines

Financial Analysis Fundamentals

WORK EXPERIENCE

Building Forum For Contracting | Riyadh, SAU

Jan 2022 - Till Now

Senior Accountant

- Oversee daily and Recording closing annual journal entries and ensure accuracy of the general ledger.
- Oversee full accounting cycle in compliance with IFRS and local regulations in the Kingdom.
- Manage Accounts Payable (AP) and Accounts Receivable (AR), including invoice issuance, collections, and supplier payments.
- Record daily bank transactions and perform bank reconciliations on a regular basis.
- Manage financial and accounting activities, including cost center allocation and expense control.
- Review and monitor suppliers' and customers' accounts and follow up on outstanding balances.
- Monitor cash balances held at project sites and ensure proper control and reporting.
- Participate in the preparation, review, and analysis of financial statements and periodic management reports.

- Managed site petty cash and advances, ensuring accurate reconciliation and timely settlement
- Strengthened internal controls over site expenditures and improved financial accuracy
- Prepare VAT and Zakat returns in accordance with ZATCA requirements and supervise related compliance.
- Coordinate with external auditors and provide required financial data and supporting documents to issue financial statements
- Lead end-to-end project accounting, including cost allocation, WIP management, and capitalization of project assets in line with IFRS.
- Maintain accurate project ledgers and ensure proper classification of project costs.
- Ensure accurate and timely revenue recognition in accordance with IFRS 15.
- Review and approve project invoices, progress certificates, retention, and milestone payments as per contractual terms.
- Monitor project cash flows, commitments, and actual costs against approved budgets and forecasts.
- Prepare monthly project cost reports, dashboards, and variance analyses for management.
- Support project budgeting, forecasting, and cost-to-complete (CTC) assessments.
- Ensure compliance with Delegation of Authority (DOA), internal controls, and procurement policies.
- Manage and supervise the accounting team, including task allocation and performance follow-up.
- Prepare Trial Balance
- Follow-up on the local content certification process

International Insulation Technology Company (INSUTEC)

Feb 2021 - Jan 2022

Financial Accountant

- Recording daily journal entries
- Accounts Payable (AP)
- Accounts Receivable (AR) Issuing Invoices
- Recording daily bank transactions
- Bank Reconciliation
- General Ledger
- Issuing checks for suppliers
- Issuance of treasury receipts and disbursements

REDCON Construction Co. S.A.E

Nov 2019 - Dec 2020

Accountant

- Recording daily journal entries Accounts
- Receivable (AR) Issuing Invoices Accounts
- Payable (AP) Issuing checks for suppliers Issuance of treasury receipts and disbursements
- Prepared and reconciled site petty cash and advances

TECHNICAL AND SKILLS & ABILITIES

Advanced Accounting

- Analyzing financial statements
- Preparing budgets
- Forecasting financial results
- Cost Control For Projects
- Developing cost-saving strategies
- Making recommendations to improve financial performance
- Assisting with the development and implementation of accounting information systems
- Providing training and mentorship to less experienced finance and accounting staff
- Ensure compliance with International Financial Reporting Standards (IFRS) and local regulations.

The Accounting Cycle

- Identifying and Measuring Transactions and Events Recording Transactions
- General Journal
- Cash Payments Journal
- Purchases Journal
- Sales Journal
- Other Special Journals
- Posting to the General and Subsidiary Ledger
- Preparing the Trial Balance
- Adjustments:
- Accruals
- Prepayments
- Depreciation

Preparing Financial Statements

- Income Statement
- Statement of Retained Earnings
- Balance Sheet
- Cash Flow Statement
- Closing
- Closing Temporary Accounts
- Chartered Account
- Prepare financial reports
- internal controls Creditors
- Debtors
- Estimates
- Adjusted Trial Balance

TECHNICAL SKILLS

Microsoft Tools(ICDL)

- Excel
- Word
- Power Point
- Out Look
- Power Bi

ERP System Software

- Oracle Financial
- Daftra
- Oracle
- Apex
- Qoyod

Soft Skills

- Can work effectively under pressure.
- Quick learner and a very hard work.
- Excellent communication skills.
- Calm and self-confidant.
- Ability to work
- individually and as a co-operative team member
- Event planning and organizing.
- Interpersonal Communication & Attention to detail.
- Social communication skills

LANGUAGES

Arabic: Native

English: Professional

Name :Muhamed Ehab

Job Title: Senior Accountant

Location :Riyadh,Saudi Arabia

Phone Num:+966583355368

Age:29

Email Address: Mohammedehab.eg@gmail.com

Dear , Hr

I am writing to express my interest in a suitable accounting position within your esteemed Company. With over 7 years of practical experience in accounting and finance—particularly across construction, industrial, commercial, and real estate development sectors—I am .confident in my ability to contribute effectively to your team

As a Certified Accountant by the Saudi Organization for Certified Accountants (SOCPA) and a holder of a Bachelor's degree in Accounting, I have developed a strong foundation in financial reporting, management accounting, and information analysis. I have consistently applied this knowledge to support strategic decision-making, ensure financial compliance, .and improve internal processes in the organizations I've served

In addition to my academic and professional credentials, I have participated in numerous specialized conferences and training programs, further enriching my understanding of the evolving financial landscape. These experiences have strengthened my ability to manage complex financial operations while upholding the highest standards of accuracy and .efficiency

I am seeking a role where I can continue to grow professionally and add value to a respected company. I am particularly drawn to organizations that foster innovation, integrity, and .strategic growth—values I deeply align with

I would welcome the opportunity to discuss how my background and goals align with your company's vision. Thank you for considering my application. I look forward to the possibility .of contributing to your team

,Sincerely

Muhammed Ehab

Id Number: 2541718215

Membership No: 147482

رقم الهوية ٢٥٤١٧١٨٢١٥

رقم العضوية ١٤٧٤٨٢

This is to certified that

Mohamed Ehab Elsayed Mohamed

is an active Associate member of SOCPA.

effective from the date 31/10/2023 and the validity of this certificate shall expire on 10/03/2027

تشهد الهيئة السعودية للمراجعين والمحاسبين بان

محمد ايهاب السيد محمد

أحد الأعضاء المنتسبين في الهيئة

إعتباراً من تاريخ 31/10/2023 وينتهي سريان هذه الشهادة في تاريخ 10/03/2027



الرئيس التنفيذي



د أحمد بن عبدالله المغامس



BUILDING FORUM FOR CONTRACTING CO.
B.F.C

شركة منتدى البناء للمقاولات

BUILDING FORUM FOR CONTRACTING CO.
B.F.C

(شركة ذات مسئولية محدودة)

شهادة خبرة

تشهد شركة منتدى البناء للمقاولات بأن

السيد/ محمد إيهاب السيد محمد

رقم الهوية / 2541718215

قد عمل لدينا بوظيفة / محاسب أول

وذلك في الفترة من 13 يناير 2022 وحتى الان

وقد قام خلال فترة عمله بأداء المهام الوظيفية الموكلة إليه بكل إخلاص ومهنية، وتمتع بسيرة طيبة وأخلاق عالية، وكان مثلاً للالتزام والتعاون مع زملائه، وشارك بفاعلية في إنجاز مشاريع الشركة المختلفة

وبناءً على طلبه، تم إصدار هذه الشهادة دون أدنى مسؤولية على الشركة، وذلك لتقديمها إلى من يهمله الأمر

حررت بتاريخ 15 يناير 2026

مع خالص تمنياتنا له بدوام التوفيق والنجاح

شركة منتدى البناء للمقاولات





NEARSHORE
MIDDLE EAST
A Member of the RT ASEAN Network



CERTIFICATE OF PARTICIPATION

This is to certify that

Mohamed Ehab Elsayed

Has participated in

Certified Management Accountant – CMA – Part 2

Training program held at Nearshore Middle East

Number of CPE Credit Hours: 80 Hours

MAY ELIWA, FMVA
Financial Accounting Advisory Partner



ZIAD HAMDY, CPA, CMA, ESAA
Audit and Advisory Partner

Certificate Reference Number: CMA002-P2005-026

Issuance Date: Wednesday . April 23, 2025

Nearshore Middle East, Chartered Accountants, Part of RT ASEAN, which is a member of the Form of Firms

www.nearshoreme.com -- www.rtasean.com/country/egypt

THE BOARD OF DIRECTORS OF CORPORATE FINANCE INSTITUTE
HAS GRANTED

MOHAMED EHAB ELSAYED MOHAMED

who has pursued studies and completed all the requirements for the course of

CAREERS IN FINANCE

with all the rights and privileges pertaining to this certificate.



Tim Vipond
Chief Executive Officer



Ryan Spendelov
Senior Vice President, Content

171999581
Certificate Number

JANUARY 17, 2026

THE BOARD OF DIRECTORS OF CORPORATE FINANCE INSTITUTE
HAS GRANTED

MOHAMED EHAB

who has pursued studies and completed all the requirements for the course of

AI PROMPTING FOR FINANCIAL ANALYSIS

with all the rights and privileges pertaining to this certificate.



Tim Vipond
Chief Executive Officer



Ryan Spendelov
Senior Vice President, Content

178041423
Certificate Number

MARCH 26, 2026

THE BOARD OF DIRECTORS OF CORPORATE FINANCE INSTITUTE
HAS GRANTED

MOHAMED EHAB

who has pursued studies and completed all the requirements for the course of

FINANCIAL ANALYSIS FUNDAMENTALS

with all the rights and privileges pertaining to this certificate.



Tim Vipond
Chief Executive Officer



Ryan Spendelov
Senior Vice President, Content

178153028
Certificate Number

MARCH 27, 2026

THE BOARD OF DIRECTORS OF CORPORATE FINANCE INSTITUTE
HAS GRANTED

MOHAMED EHAB

who has pursued studies and completed all the requirements for the course of

FINANCIAL MODELING GUIDELINES

with all the rights and privileges pertaining to this certificate.



Tim Vipond
Chief Executive Officer



Ryan Spendelov
Senior Vice President, Content

178356248
Certificate Number

MARCH 29, 2026

THE BOARD OF DIRECTORS OF CORPORATE FINANCE INSTITUTE
HAS GRANTED

MOHAMED EHAB

who has pursued studies and completed all the requirements for the course of

INTRODUCTION TO 3-STATEMENT MODELING

with all the rights and privileges pertaining to this certificate.



Tim Vipond
Chief Executive Officer



Ryan Spendelov
Senior Vice President, Content

179671126
Certificate Number

APRIL 13, 2026