

# ABDULLAH

Riyadh, Saudi Arabia

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## PROFESSIONAL SUMMARY

Safety Officer with over 4 years of professional experience and NEBOSH certification in Occupational Health & Safety. Skilled in implementing EHS standards, conducting risk assessments, and ensuring full workplace safety compliance across field and operational environments. Strong expertise in hazard identification, safety inspections, incident investigation, and preventive control measures. Certified in First Aid, CPR, and AED with practical emergency response experience. Proficient in safety documentation, reporting, and enforcing regulatory compliance in line with Saudi and international safety standards. Dedicated to promoting a proactive safety culture and maintaining zero-incident work environments.

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## CAREER HIGHLIGHTS & ACHIEVEMENTS

- NEBOSH International General Certificate holder in Occupational Health & Safety.
  - Successfully completed General EHS Certification in Saudi Arabia.
  - Certified in Basic First Aid, CPR & AED.
  - Experienced in working within field-based and operational project environments.
  - Maintained compliance with company policies and safety procedures.
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## WORK EXPERIENCE

### Safety Officer

Alkhurayef Water & Power Technologies

**July 2022 – Feb 2026**

**Project:** Dammam Water Quality Improvement Project D-5

**Client:** National Water Company (NWC)

- Conducted routine toolbox talks and special safety meetings to ensure workforce awareness and compliance with HSE standards.
- Performed daily site inspections and monitored heavy equipment checklists to maintain safe operational conditions.
- Prepared and maintained daily safety reports reflecting site conditions and compliance status.
- Developed Job Safety Analysis (JSA) and conducted hazard identification for ongoing site activities.
- Monitored critical activities including work at height and excavation to ensure adherence to safety procedures.
- Checked and enforced scaffolding tag system to ensure safe usage and structural compliance.
- Controlled site transport movement and ensured proper placement of warning signs and safety boards.
- Conducted safety orientation programs for new employees and ensured compliance with prescribed PPE requirements.

### Safety Officer

ZKF ENTERPRISES & CONSTRUCTION COMPANY | Islamabad, Pakistan

**Aug 2021 – June 2022**

**Project:** Paradise Villa Apartments D-17

**Client:** Capital Development Authority (CDA)

- Promoted safety awareness among supervisors and workers to ensure safe working practices.
- Conducted continuous monitoring of work site conditions to prevent unsafe acts and conditions.
- Reviewed and verified safe work plans prior to commencement of activities.
- Monitored material handling and ensured safe storage and movement practices.
- Ensured workers complied with prescribed safety standards and personal protective equipment requirements.
- Maintained inspection records and documentation related to daily safety activities.
- Supervised site transport control and ensured proper hazard communication measures.
- Facilitated coordination between management and workforce to implement health, safety, and environmental procedures effectively.

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## EDUCATION

### Bachelor of Studies in Telecommunication Systems

- Hazara University, KP, Pakistan
  - 01/08/2017 – 12/07/2021
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## CERTIFICATIONS / TRAINING

- **NEBOSH International General Certificate in Occupational Health & Safety** – June 2022
  - **General EHS Certification** – Saudi Arabia – Nov 2025
  - **Basic First Aid, CPR & AED** – Saudi Arabia – Nov 2025
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## SKILLS

- **Risk Management:** Identify, assess, and control workplace hazards to reduce incidents.
  - **Safety Awareness:** Promote a strong safety culture through active monitoring and compliance.
  - **Hazard Identification:** Detect unsafe acts and conditions and implement corrective actions.
  - **Incident Prevention:** Apply preventive measures to minimize accidents and near-misses.
  - **Regulatory Compliance:** Ensure adherence to company policies and Saudi EHS regulations.
  - **Team Collaboration:** Work closely with project teams to maintain safe operations.
  - **First Aid:** Provide immediate medical assistance in workplace emergencies.
  - **CPR:** Perform cardiopulmonary resuscitation when required.
  - **AED:** Operate automated external defibrillator in emergency situations.
  - **Emergency Preparedness:** Support emergency drills and response planning.
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## COMPUTER SKILLS

- MS Word, MS Excel, MS PowerPoint, safety report preparation and documentation, email communication, internet research, basic data entry and record management.
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## PERSONAL

- **Date of Birth:** 15 February 1999
  - **ID No:** 2630082614
  - **Iqama Status:** Valid Transferable
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## LANGUAGES

- English
  - Arabic
  - Urdu
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## REFERENCE

Can be provided when needed.