

SYED MAHMOOD MUJTEHDI

CONTACT

Address: THUWAL, Saudi Arabia 23954

Phone: +966596940257

Email: smmujtehdi85@gmail.com

Permit: KSA (Transferable Iqama)

SKILLS

- Leadership / Team Management.
- Generating HSE Plans / Monthly Project Safety Index / Key Performance Index.
- Generating risk assessment & COSHH Register.
- Accident and investigation.
- Generating SOPS (Standard Operating Procedures).
- Internal quarterly environmental / Construction site audits.
- Hazardous waste remediation and reducing environmental impact.
- Conducting Training.

PERSONAL DETAILS

Nationality: Indian

Marital Status: Married

LANGUAGES

English

Fluent

Hindi

Fluent

Urdu

Fluent

Telugu

Intermediate

Arabic

Beginner

Turkish

Beginner

PROFESSIONAL SUMMARY

Professionally, 12.5 years of experience in Health, Safety & Environment.

- Approved as Safety Manager by Red Sea Global.
- Approved as HSE Lead by KAUST.
- Approved as HSE Supervisor by Aramco.
- Scaffold Inspector (Inspectify & Engineering Services Co)
- Membership in NSC (National Safety Council) India
- OSHA Train the trainer
- ISO 31000 (Risk Management)

Chemical Engineer | NVQ Level 6 | NEBOSH IGC | NEBOSH HSW | OSHA Train the Trainer | OHSMS ISO 45001 | EMS ISO 14001 | OSHMS-NCOSH | Process Safety Management & Engineering Administration of Occupational Safety and Health Level -2 (Risk Assessment) | PG Diploma in HSW

Hard-working with strong organizational skills and skills in communication, problem-solving, teamwork, leadership, project management, and health and safety regulations. Achieves company goals through exceptional planning and prioritization.

Proactive and driven individual with a strong foundation in health and safety regulations. Possesses excellent communication skills and a track record of ensuring workplace safety and compliance.

Offering a strong background in safety protocols and risk management. Knowledgeable about regulatory compliance, incident investigation, and safety training.

Takes on challenging new roles, harnessing interpersonal skills, collaboration, and problem-solving. Driven to deliver high-quality service and consistent results.

WORK HISTORY

Consultant Project HSSE Engineer, 02/2025 to Current

Pace | Architecture, Engineering + Planning (Bank Al Bilad Project)

Reporting to the Project Manager and Corporate HSSE Director

- Reviewing Project Plans, JSA, RAMS, Submittals
- Conducting Site HSE Inspection & internal training
- Attending Weekly Progress Meeting.
- Conducting Weekly HSE Meeting.
- Performing an internal HSE audit.
- Discussing safety agendas at weekly progress meetings.
- Generating SVN. (Safety Violation Notice) and SWI (Safe Work Instruction)
- Submitting Monthly HSE Report , Monthly Inspection (Digital to HD Office)
- Inspection of Work Permits, FE, FBH, Ladder, EPT, HT.
- Ensuring HSE Policy/ Procedures are implemented on site.
- Ensuring compliance with Safe Work Procedure and WMP
- Issuing NCR (Non-Conformance Report) / SOR (Safety Observation Report)

HSE Lead KAUST Projects / Masar B , 01/2023 to 01/2025

Saudi Arabian Baytur - Thuwal, Saudi Arabia

- Managing HSE team of 2 Safety Supervisors / 8 Safety Officers / 15 Security, and 20 Housekeeping Personnel.
- Generating purchase orders for PPE / safety materials.



- Discussing safety agendas at weekly progress meetings.
- Attending Weekly HSE meetings and monthly HSE meetings
- Conducting internal site inspections.
- Working with management to schedule periodic maintenance and upgrade activities.
- Identify areas of improvement to reduce environmental damage and waste management.
- Identify root causes of environmental problems and propose appropriate action plans
- Carry out surprise and random checks on site to determine the effectiveness of safety.
- Developing and implementing preventive measures and practices.
- Conducting Fire / Emergency Drills quarterly.
- Managed Health, Safety, and Environmental compliance for various projects.
- Developed and reviewed risk assessments for construction sites with contractors.
- Assessed waste disposal strategies for compliance with environmental requirements.
- Promoted safe working practices, enabling staff safety and wellbeing.
- Scheduled meetings to detect health and safety concerns.
- Oversaw emergency procedures for staff organization, fire drills, and alarm response.
- Documented accidents and injuries in detail to enable future prevention.
- Implemented necessary staff training to improve health and safety standards in different scenarios.
- Generating reports outlining the achievement of Health, Safety, and Environmental KPIs. / PSI.
- Supported compensation and rehabilitation plans for injured workers.
- Adhered to safety and traffic laws, maintaining impeccable safety records.

**HSE Supervisor / Environmental Coordinator, 11/2016 to 12/2022
Saudi Arabian Baytur - Thuwal, Saudi Arabia**

- Reporting to HSE Manager.
- Carried out day-to-day duties accurately and efficiently.
- Supervised the operating team to enforce adherence with standard operating procedures.
- Conducted incident investigations to assess contributing factors and alleviate future risk.
- Improved workplace safety through regular compliance assessments.
- Prepared reports and reviews to enable company safety monitoring.
- Following Up on Hazardous Waste Disposal.
- Maintaining Records of all Fire Safety.
- Investigation of accidents and near-miss incidents and developing strong measures to avoid such incidents in the future.
- Preparing Daily, Weekly, Monthly, and Inspection Observation reports
- Preparing Weekly HSE Report.
- Maintaining records of all inspections.
- Joint inspection with PMT every week.
- Following up for daily observation and inspection closers.
- Inspecting the workplace and exercising strategies for preventing accidents
- Maintaining proper working conditions of safety equipment and guiding employees on the importance of safety.
- Ability to multitask, analyze, and mitigate risk factors.
- Ability to set and meet priorities and use good judgment
- Planned and coordinated safety-related training programs
- Documented and implemented corrective actions to prevent injuries to workers.
- Maintaining a Record of all waste management manifests.
- Trained and assigned tasks to team members.
- Managed databases and information systems, maintaining accurate and accessible records.

HSE Supervisor, 10/2015 to 10/2016

MAG Con. (KAUST Town Centre 2) Aramco Project - Thuwal, Saudi Arabia

- Performed daily site inspections.
- Promoting and reinforcing safety practices.
- Implementing safety training programs and providing training.
- Conducts daily, weekly, and monthly safety inspections.
- Conducting monthly inspections of Smoke Detectors/ Emergency Alarms/ Fire Extinguisher/Ladder/FBH.
- Following up for daily observation and inspection closers.
- Updating bulletin board daily.
- Enforced safety protocols and PPE use to reduce safety hazards.
- Installation of safety barriers and appropriate signage, promoting contractor and public safety.
- Assessed workplace risks, educating workers on related laws and regulations.
- Enforced Health and Safety and general housekeeping policies and procedures to maintain compliance.
- Issuing / Inspecting work permits.

Safety supervisor, 11/2013 to 05/2015

Tojar for trading & contracting (Kingdom Tower) -, Riyadh Region

- Reporting machinery defects or safety hazards to management for action planning and remediation.
- Investigating incidents / near-miss.
- Inspecting workstations to locate hazards.
- Issuing work permits.
- Enforced Health and Safety and general housekeeping policies and procedures to maintain compliance.
- Assisted with fieldwork for data collection, site inspections, and observations.
- Maintained compliance with PPE requirements and regulatory constraints.
- Performed Weekly TBT at the site.

AWARDS, ACCOMPLISHMENTS, AND HONOURS

- Promoted as HSE Lead (Saudi Arabian Baytur) HBRP KAUST.
- Performance excellence award as HSE Supervisor /Environmental Coordinator, Nov 2018 (HBRP KAUST)
- Performance excellence award as HSE Supervisor, Oct 2015 (Town Centre II, Aramco Project KAUST)

EDUCATIONAL CERTIFICATIONS

Bachelor: Chemical Engineering, 07/2006 – 10/2009,
Intellectual Institute of Management & Technology - New Delhi, National Capital Territory of Delhi - B+

Computer Graphics & Animation: Computer Graphics & Animation, 03/2005 – 06/2006

St. Joseph's Voc. College - Hyderabad

Secondary School: Secondary School, 03/2000 – 03/2001

Martinet High School – Hyderabad

PROFESSIONAL CERTIFICATIONS

ISO 31000:2018/(Risk Management) 12/2025

OSHA Train The Trainer 01/2026

Inspectify and Engineering Services Co. Saudi Arabia

OSHMS-NCOSH English Certificate 12/2025

National Council for Occupational Safety & Health - Saudi Arabia

Process Safety Management &Engineering 07/2025

(Udemy)Global Institute of Health Science - Saudi Arabia

NVQ Level 6 Diploma: Health, Safety & Environment, 12/2023– 04/2024

OHSMS ISO 45001: Occupational Health and Safety Management System, 10/2021 – 10/2021

Apex International - Saudi Arabia

EMS ISO 14001: Environmental Management Systems, 10/2021 – 10/2021

Apex International - Saudi Arabia

Risk Assessment Level 2: Health, Safety & Environment, 09/2021 – 09/2021

Advanced Academy of Safety & Health - Saudi Arabia

Nebosh IGC: Health Safety & Environment, 06/2021 – 10/2021

Safety World M.E Consultant - Saudi Arabia

Nebosh HSW: Health & Safety at Work, 03/2013 – 04/2013

Gems Tech International Institute - Hyderabad

Medic First Aid Basic: First Aid, 06/2011

Gems Tech International Institute - Hyderabad

Post Graduate Diploma in Health Safety & Environment: Health Safety & Environment, 01/2009 – 01/2010

Gems Tech International Institute - Hyderabad

TRAINING CERTIFICATIONS

- Excavation Training, King Abdullah University of Science & Tech, 07/2022
- Fire Safety, King Abdullah University of Science & Tech, 11/2021
- Annual Environmental Refresher training, King Abdullah University of Science & Tech, 11/2018
- First Aid High field Level 3, King Abdullah University of Science & Tech, 04/2018
- Spill Prevention Control and Measure, King Abdullah University of Science & Tech, 09/2015
- Air Quality Management, King Abdullah University of Science & Tech, 09/2015
- Waste Water Management, King Abdullah University of Science & Tech, 09/2015
- Waste Management, King Abdullah University of Science & Tech, 09/2015
- Chemical Management, King Abdullah University of Science & Tech, 09/2015