

MOHAMMAD ABEEB, BSc-QS

Quantity Surveyor / Cost Manager

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Transferable Iqama | SCE Membership ID: 1121741

Languages: English, Arabic, Hindi, Urdu, Malayalam, Tamil

أجيد التحدث والكتابة والقراءة باللغة العربية



Profile Summary

A detail-oriented and results-driven Quantity Surveyor / Cost Manager with 9+ years of professional experience in Sri Lanka and GCC across pre- and post-contract phases for buildings, infrastructure, fit-out, and MEP projects. Skilled in cost estimation, contract administration, variations, claims, and final accounts, with proven success in ensuring cost efficiency and timely project delivery. Adept at stakeholder management, negotiation, and dispute resolution, with the ability to contribute effectively to multidisciplinary teams.

Core Competencies

- Cost Estimation & BOQ Preparation
- Pre- & Post-Contract Administration
- Tendering & Subcontract Management
- Variations, Claims & Change Orders
- Interim & Final Payment Applications
- Contract Knowledge: FIDIC, POMI, CESMM3, NRM1
- Project Sectors: High-Rise Buildings, Villas, Hospitality, Infrastructure, Fit-out, MEP
- Software: PlanSwift (Expert), AutoCAD, Revit, MS Office

Professional Experience

1. High Links Contracting (UCC Holding-secondment) – Riyadh, KSA

Quantity Surveyor | Jan 2025 – Present

- Prepare and submit Interim Payment Applications (IPA) with all supporting documentation.
- Prepare and review VOs, including cost impact, justification, and supporting documents.
- Finalize subcontract packages in line with project budgets.
- Handle subcontract disputes and support resolution.
- Submit variation claims, negotiate, follow up, and secure consultant approvals/change orders.
- Evaluate subcontractor Interim Payment Applications and issue payment certificates.
- Coordinate closely with site teams to resolve subcontractor payment and contractual issues.
- Issue site instructions to subcontractors before variation works commence.
- Negotiate and agree on subcontractor final accounts.
- Perform quantity take-offs, re-measurements, and verify against BOQ.
- Participate in pre-commencement and progress meetings, both internal and external.

- Support in budget monitoring, cost control, and forecasting during different project stages.
- Communicate with site engineers to collect required technical details and clarifications.
- Maintain organized documentation, logs, and records for QS activities and project submissions.
- Prepare monthly cost reports, highlighting cost deviations, risks, and management recommendations.
- Participate in meetings with clients, consultants, and subcontractors regarding cost and commercial matters.
- Ensure compliance with company procedures, project specifications, and contractual requirements.

2. KB TRADING AND CONTRACTING – Doha, Qatar

Quantity Surveyor | Feb 2022 – Dec 2024

Key Projects: Al Jeryan VVIP Villas & Infrastructure, Al Rayyan VVIP Projects, Family & Labour Accommodation – Barwa City

- Managed client IPAs and subcontractor agreements.
- Led variation submissions, follow-ups, and consultant approvals.
- Issued site instructions and negotiated subcontractor final accounts.
- Conducted detailed quantity take-offs and remeasurements.
- Attended progress meetings and resolved subcontractor disputes.
- Prepare, review, and update quantities take-off (QTO) for architectural, structural, and MEP works.
- Evaluate subcontractor quotations, prepare comparison sheets, and recommend the most suitable options.
- Handle interim payment applications, measurement sheets, and certification of subcontractor invoices.
- Conduct site visits for verification of completed works and prepare progress measurement reports.
- Identify contract variations/changes and coordinate with the project team
- Assist in contract administration, including monitoring contract terms, conditions, and deliverables.

3. FARZAN BUILDING CONSTRUCTION – Colombo, Sri Lanka

Quantity Surveyor | Mar 2015 – Dec 2021

Key Projects: Colombo Port City (2B SLR), Educational & Recreational Facilities (154M SLR)

- Evaluated tender documents, drawings, and specifications.
- Conducted quantity take-offs using electronic measurement tools.
- Prepared/approved IPAs, subcontractor payment certificates, and final accounts.
- Managed variations, contractual correspondence, and project cost reporting.
- Collaborated with teams to ensure timely, cost-effective completion.
- Monitored quality, performed site inspections, and maintained stakeholder communication.
- Assist senior QS in evaluating subcontractor quotations and preparing comparison summaries.
- Prepare basic measurement sheets, updates, and reports for progress tracking.

- Coordinate with site teams to verify completed works and gather supporting documents for payment certificates.
- Assist in preparing interim payment applications for subcontractors.
- Support in drafting and documenting variation requests with guidance from senior staff.

Education & Certifications

- ✓ BSc (Hons) in Quantity Surveying – Birmingham City University, UK®
- ✓ BTEC HND in Quantity Surveying – Learning Resource Network, UK
- ✓ Diploma in MEP Quantity Surveying – Learning Resource Network, UK
- ✓ Advanced Diploma in AutoCAD & Civil 3D

Professional Skills

- Strong leadership, teamwork, and negotiation skills.
- Proactive and detail-oriented with the ability to handle multiple tasks.
- Effective communicator with consultants, contractors, and clients.

References

Available upon request

I hereby confirm that the particulars furnished by me are true and correct to the best of my knowledge and belief.

MOHAMMAD ABEEB