

RAJAN TIWARI

SUPERVISOR, FOREMAN



CONTACT

+966 5705867304

tiwarirazan392@gmail.com

Umluj, Saudi Arab

<https://www.linkedin.com/in/rajan-tiwari-026119344/>

SKILLS

- Advanced Heavy Equipment Expertise
- Strategic Workforce Management
- Comprehensive Safety Leadership (HSE)
- Proficient in Microsoft Office (Excel/Word)
- Operational Team Management & Coordination
- Preventive Maintenance & Technical Troubleshooting
- Resource & Logistics Optimization

DOCUMENTS HELD

- Diploma certificate
- Experience certificate
- HEO License
- Transferable Iqama,
- Nepalese passport

LANGUAGES

- English (Fluent)
- Arabic (Basic)
- Hindi (Native)
- Nepali (Native)

PERSONAL STATEMENT

Goal-oriented Foreman specializing in site supervision and fleet management. Committed to achieving daily production targets with zero safety incidents. Adept at troubleshooting technical issues, optimizing resource use, and mentoring teams for peak performance in high-pressure environments

PROFILE

Dedicated **Operations Supervisor & Foreman** with 5+ years of expertise in Mining, Construction and Civil projects. Proven leader in managing large-scale site activities, diverse workforces, and heavy equipment fleets with a focus on maximum productivity and 100% safety compliance. Highly skilled in technical troubleshooting and precise data reporting, committed to driving operational excellence in demanding environments.

WORK EXPERIENCE

Red Sea Global Mar 2026 - Present
Senior Technical Lead

- Operational Leadership:** Directed large-scale heavy equipment teams to achieve project targets with zero safety incidents.
- Safety Oversight:** Enforced strict safety protocols and technical inspections, ensuring 100% site compliance and equipment uptime.
- Team Mentorship:** Led and trained operators in advanced machinery handling and emergency procedures to boost site productivity.

Riyadh Cement Company Jun 2022 - Feb 2026
Foreman & HEO

- Operational Supervision:** Directed heavy equipment teams to hit daily production targets while ensuring 100% site safety.
- Performance Tracking:** Managed daily equipment and material logs to optimize quarry efficiency and reporting accuracy.
- Maintenance Leadership:** Coordinated routine inspections and repairs with crews to minimize downtime and ensure fleet reliability.

Kalika Construction Pvt LTD Jan 2021 - Apr 2022
Operation Supervisor

- Operational Efficiency:** Directed large-scale equipment workflows and resource allocation to maximize daily output and reduce operational costs.
- Performance Management:** Oversaw fleet productivity and operator performance, ensuring all tasks aligned with project timelines and quality standards.
- Safety & Compliance:** Established and enforced rigorous site safety protocols and equipment standards to maintain a risk-free working environment

Kalika Construction Pvt. Ltd. Jan 2019 - Dec 2020
Site supervisor

- Site Management:** Directed daily construction activities and contractor teams to ensure on-time project delivery.
- Safety & Equipment Oversight:** Monitored heavy machinery usage to guarantee maximum productivity and strict site safety.
- Operational Problem-Solving:** Resolved site issues and coordinated diverse crews to maintain a smooth, uninterrupted workflow

EDUCATION

Bachelor of Business Management 2025- present
Nepal Open University
Expect GPA- 3.0/4.0

Diploma of Mathematics 2016 - 2018
Madi Multiple Campus
GPA: 2.7/ 4.0

General Cover Letter

Operations Management, Supervisions & Foreman

Rajan Tiwari

Senior Technical Lead

Red Sea Global

0534532159 / 0575867304

TiwariRazan392@gmail.com

Subject: Application for Operations Supervisor / Foreman

Dear Hiring Manager,

I am a results-driven Operations Supervisor and Foreman with over 5+ years of experience in leading large-scale Mining and Construction projects. I have a proven track record of managing diverse workforces and heavy equipment fleets to deliver high-quality results under tight deadlines.

I am confident that my leadership and hands-on experience will drive operational excellence within your team.

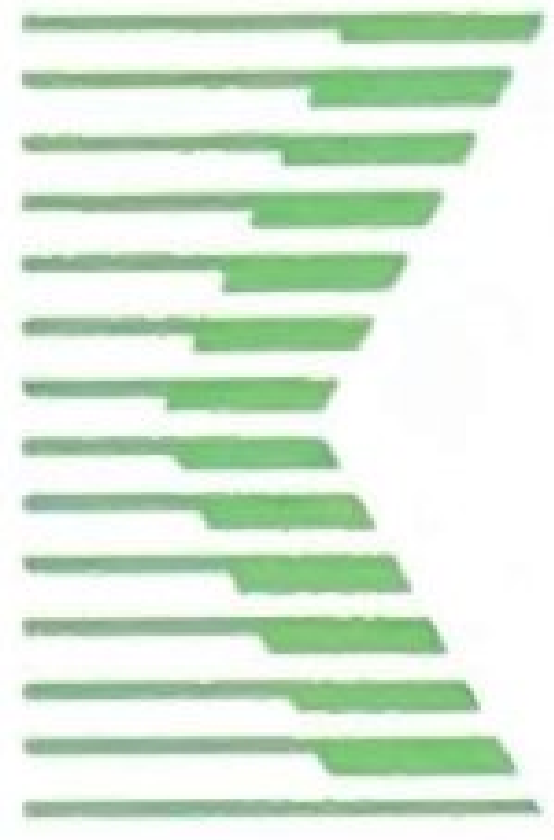
Key Strengths:

- **Operational Leadership:** Expert in supervising large crews and coordinating complex daily site activities.
- **Safety Excellence:** Dedicated to a 'Zero-Harm' environment and strict adherence to international HSE standards.
- **Fleet Optimization:** Deep technical knowledge in managing and troubleshooting heavy equipment for maximum productivity.
- **Administrative Precision:** Proficient in accurate project reporting, timesheets, and resource tracking.
- **Strategic Planning:** Skilled in optimizing manpower and machinery to reduce costs and meet production targets.

Thank you for your time and consideration. I look forward to the possibility of discussing how my experience can contribute to your projects.

Sincerely,

Rajan Tiwari



Kalika Construction Pvt.Ltd.

Baluwatar, Kathmandu, Nepal

Phone : +977-1-4410105 / Email : info@kalikagroup.com.np

Date : 8 June 2022

EXPERIENCE CERTIFICATE

TO WHOM IT MAY CONCERN

This is to certify that Mr. Rajan Tiwari was employed with Kalika Construction Pvt. Ltd. as a Supervisor from January 2020 to April 2022.

During his tenure, he was responsible for supervising daily site operations, managing workforce activities, ensuring proper execution of assigned tasks, and maintaining coordination between site staff and management. He consistently ensured that work was carried out efficiently, safely, and in accordance with company standards and project requirements.

Mr. Rajan Tiwari is a dedicated, hardworking, and disciplined individual. He demonstrated strong leadership skills and maintained a high level of professionalism in his work. His conduct and performance were valuable assets to the organization.

Amrit Thakuri
Human Resources Officer



"Best Wishes For Your Future"

شهادة الخدمة

Service Certificate

تشهد شركة أسمنت الرياض بأن الموضح بياناته أدناه قد عمل لديها حسب البيانات التالية:

Riyadh Cement Company certifies that the below listed person worked with us according to the following data:

Name	Rajan - Tiwari	راجان - تيواري	اسم الموظف
Position	Heavy Equipment Operator	مشغل معدات ثقيلة	المسمى الوظيفي
Nationality	Nepal	نيبال	الجنسية
ID / Iqama	2524599343		رقم الهوية - الإقامة
Employee	100470		الرقم الوظيفي
Date of Joining	01/07/2022		تاريخ مباشرة العمل
Service End date	19/02/2026		تاريخ انتهاء العمل

وقد أخلى طرفه من الشركة، نتمنى له التوفيق في حياته المستقبلية.

He got clearance from the Company and we wish him a very successful future.

مدير إدارة الموارد البشرية والشؤون الإدارية

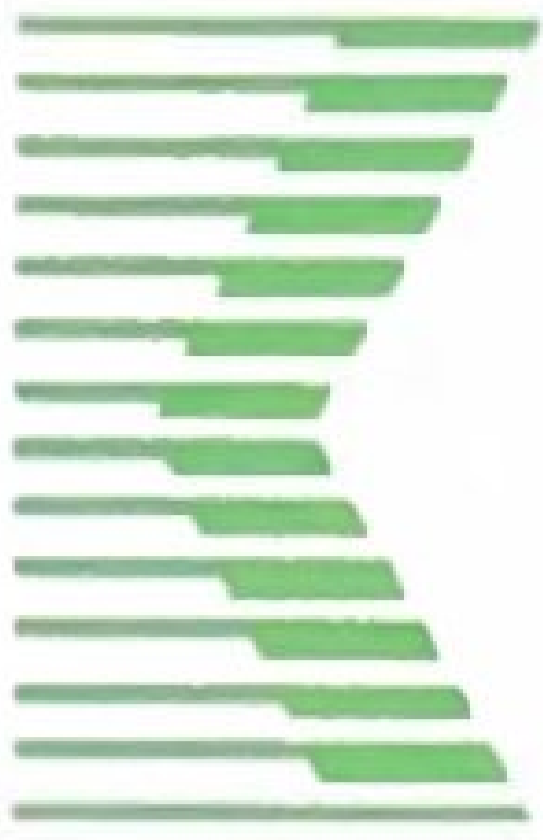
HR & ADMIN AFFARIS DIRECTOR



محمد بن عون آل هادي

MOHAMMED AUN AL-HADI





Kalika Construction Pvt.Ltd.

Baluwatar, Kathmandu, Nepal

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Amrit Thakuri
Human Resources Officer



"Best Wishes For Your Future"

Serial No. : P 0466420

NEB Registration No. 733526087



GOVERNMENT OF NEPAL
NATIONAL EXAMINATIONS BOARD
NEPAL

PROVISIONAL CERTIFICATE

This is to certify that RAJAN TIWARI, a regular / private student of
MADI CAMPUS, MADI, CHITWAN has passed

National Examinations Board Examination held in the year 2076 with Second division.

His / Her date of birth is 2056/09/04 The original certificate is not yet issued to him/her.

Symbol No.: 53500874

Year: 2076

Prepared by: 04-001

Checked by: [Signature]

Verified by: [Signature]

Date of Issue: 2081/06/08

Sanothimi, Bhaktapur

[Signature]
Krishna Prasad Sharma

Controller of Examinations